

INSTRUCTIONS FOR EXTERNAL REVIEWERS

Since issue number 8, *@tic. revista d'innovació educativa* has launched a new evaluation policy. The manuscripts submitted to the journal undergo two evaluation processes:

1. The Editorial Board checks if the manuscript meets the formal, thematic and minimum quality requirements to be sent to the peer-review process. If, within a period of two weeks, the lack of compliance with one of the requirements has not been communicated to the authors, the paper undergoes the peer-review process.
2. All papers submitted to *@tic. revista d'innovació educativa* undergo a “double blind” peer review which guarantees the authors’ anonymity. Each manuscript is reviewed by a minimum of two referees.

With the publication of issue number 10, the non-indexed categories cease to exist. Thus, all the papers submitted to the journal undergo a peer review.

@tic. revista d'innovació educativa is committed to, that all its reviewers are neither from the Scientific Committee nor from the Editorial Board or the publisher of the journal, that is, the Servei de Formació Permanent i Innovació Educativa of the Universitat de València.

At the end of each year, the journal *@tic. revista d'innovació educativa* publishes a list with all the peer reviewers sorted by year in the **Announcements section** of the journal.

The reviewers are asked to bear in mind the following information before, during and after the reviewing work:

1. Acceptance/rejection criteria for the manuscript review

- a) Knowledge and academic expertise about the issue presented in the manuscript.
- b) Availability to submit the evaluations within the requested timeframe.
- c) There is no conflict of interest.
- d) Commitment to confidentiality of the reviewer in terms of the evaluation of the manuscript.

2. General evaluation criteria

- a) Issue: The issue of the paper should be interesting, suitable, valuable and relevant to the scientific community.
- b) Wording: The wording should be consistent and the arguments should be



logical. The paper should be written from an objective point of view and not from a subjective point of view.

- c)** Originality and scientific contribution: The reviewers should consider the paper's topicality and originality. It should therefore be contrasted with other articles dealing with the same issues. The reviewers should then decide if the paper contributes to the research areas of the journal.
- d)** Scientific consistency and consistency of argument should be ensured.
- e)** Methodological rigour.
- f)** The bibliography should be current and contain the key references of the subject presented in the paper. The references should be consistent within the text. It should be cited correctly according to the Harvard Style.