

**UN****Volunteers****TOR #12****Requesting Organization**

Name: Tra Vinh University
Address: Tra Vinh town, Tra Vinh Province, Viet Nam

Describe the role/mandate of the organization

The Tra Vinh University is a state academic institution which is governed by the Ministry of Education and Training (MoET). The institution provides academic training for students in order to help prepare human resource for the local socio-economic development.

Year of establishment: 2001
Size of organization: medium
Number of staff: over 300

Other pertinent information: Established in 2001 as the Tra Vinh Community College, the organization has just been upgraded to university level since June 2006. The institution is preparing for its first academic year with new students at university level starting in mid 2007. Currently the university has four schools: Economics, Social Sciences and Humanities; Fundamental Sciences; Technologies and; Agricultures and Aquacultures. The university is in need of assistance in wide range of fields, especially in curriculum development, and foreign language tutoring and teaching.

Field of activity: *Education*

Is your organization assisted/funded by other organizations/companies: *MoET, Canada Association of community colleges.*

Terms of Reference

Assignment title: *Teacher of English*

Preamble: As a United Nations Volunteers (UNV) assignment, this post is based on the values of free will, commitment, engagement and solidarity, which are the foundations of volunteerism. Volunteering brings benefit to the individual volunteer. It makes important contributions, economically, as well as socially. It contributes to creating social cohesion and capital, through helping to build trust and reciprocity among citizens.

The United Nations Volunteers is the UN Organization that supports sustainable human development globally through the promotion of volunteerism and mobilization of volunteers. It serves the causes of peace and development through enhancing opportunities for participation by all peoples. It is universal, inclusive and embraces volunteer actions in all its diversity.

Volunteerism is diverse and is embedded in all cultures and traditions. In this context, as a United Nations Volunteer you are encouraged and expected to relate to local volunteerism and to be identified with the concept. You are expected to regard your national colleagues as peers and together uphold trust as volunteers among yourselves and within the communities and the organization you are assigned to.

Detailed Terms of Reference:

The volunteer is expected to teach English to our students so as to help improve the students' speaking and listening skills; to participate in extra-curricular activities like observing classes, and giving advice to teaching methods;

Volunteers' contributions are very important to our university because the students are required to gain the good knowledge of English (particularly speaking and listening skills) after graduating. Therefore, opportunities of communicating with foreign people to get used to their accents, their style and to understand more about culture are very necessary to students.

Request for a Spanish University Volunteer

TOR #12

The volunteer will be supporting the following area(s) of the MDGs.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Eradicate extreme poverty and hunger | <input type="checkbox"/> <i>Improve maternal health</i> |
| <input type="checkbox"/> <i>Achieve universal primary education</i> | <input type="checkbox"/> <i>Combat HIV/AIDS malaria and other diseases</i> |
| <input checked="" type="checkbox"/> Promote gender equality and empower women | <input type="checkbox"/> <i>Ensure environmental sustainability</i> |
| <input type="checkbox"/> <i>Reduce child mortality</i> | <input checked="" type="checkbox"/> Develop a global partnership for development |

Detailed description of the tasks to be carried out by the University Volunteer:

Assignment target (i.e. capacity building impact): To help students become more self-confident with their English language (especially listening and speaking skills)

Required Volunteer qualifications:

- Education: University level
- Language: English
- Specific skills in requested area: teaching, tutoring, consulting and curricular building
- Computer/software skills: Basic Microsoft Office skills
- Additional skills: Networking, socializing, inter-personal communications

Other Information:

- Location of assignment: Tra Vinh University, Tra Vinh province, Viet Nam. Local transportation from Hanoi to Tra Vinh, via Ho Chi Minh City, costs around US\$ 150. This is however an estimated cost and will be confirmed shortly.
- Type of accommodation available:
- Type and approximate cost of available accommodation¹: Guest - room (located in the University's compound and cleared by the UN Security Officer). Free
- Security provision and approximate costs: not applicable
- Means of local transport for the volunteer: Bicycle
- What other facilities will be offered to the university volunteer(s)?: kitchen facilities, fridge, computer, TV, air conditioner.

To be filled out by the UNV Country Office Team:

Visa requirements: Visa is required and the host agency (Tra Vinh University) is in charge of arranging the visa for the University Volunteer

¹ The accommodation for university volunteers has to be compliant with the Minimum Operating Residential Security Standards (MORSS). It needs to be cleared by the UN Field Security Officer **prior** to the fielding of the volunteers. **They need to be estimated or budgeted at the TOR request when filling the form**, if any.