



- **Welcome** to the Faculty of Law (Facultat de Dret, Universitat de València – Tarongers Campus)



- Incoming students **MOBILITY PROGRAMMES: ERASMUS, SICUE & INTERNATIONAL PROGRAMME**

- **Undergraduate studies:** Law, Political Sciences, Criminology and Double Degrees



**08.09.2025** Welcome **Service of  
International Relations of UV**

Certificate of arrival! [incodocs@uv.es](mailto:incodocs@uv.es)

**15.09.2025** Welcome **Faculty of Law**  
International team and important  
administrative and academic  
information

# INTERNATIONAL MOBILITY TEAM 😊



## Vice-Dean for Mobility and Internationalization

Prof. Ana Isabel Blanco García

### Administrative staff

Ms Loles Cubells and Ms Monica Roperero

### Mobility coordinators

Prof. Mónica Martínez (Law) - Italy/French-speaking countries

Prof. Ester Machancoses (Law) – Other countries

Prof. Virginia Soldino (Criminology)

Prof. Clara Portela (Political Sciences)

Prof. Raquel Borges Blázquez (Law/BA and Law/Eco)

Prof. Carmen Azcárraga Monzonís (International Double Degree in Law –UtC / Mainz)

# In this session



- Enrollment rules, exams, main academic info
- Summary of your enrollment (if you have completed your self enrollment)

OK or may require some changes, due to:

- unfulfillment of enrollment rules\*
- schedule overlaps
- closed groups (maximum number of students)



# UNFULFILLMENT OF ENROLLMENT RULES

- Credits **cannot** be divided (9 or 7,5=annual)
- **Minimum** 18 (1 semester) or 36 (annual)
- **At least 50%** of subjects from our Degrees (**check languages**)
- **No** research papers or internships
- **No** master degree subjects
- **At least** one subject taught in Spanish



## SUBJECTS OFFERED BY OTHER FACULTIES

**Do not** apply for acceptance to the relevant Faculty

The Faculty of Law (Erasmus Office) will do it **on your behalf**

We must wait for the answer

Please **note**: It may arrive after the beginning of the classes



**NO FEE!!!**

**UV e-Card** IMPORTANT: [picture](#) through Secretaria Virtual!

**Access** to [www.uv.es](http://www.uv.es) “login”: UV mailbox, Aula Virtual (enrolled subjects; incoming community), Virtual Secretaria (timetables, exams), Access to multiple services (library, sports...)

# Enrollment changes



- **Professors do **not** enroll** (always at Erasmus Office)  
They **cannot** accept new students in closed groups

- **Deadline** : From 22 September to 15 October 2024

**IN PERSON!!!!!!**

- Justified reason...
  - Previous acceptance of home University
- **Update your LA!!**

Any change in the enrollment must be accordingly changed in the Learning Agreement **(!!!!)** Learning agreement and enrollment **must be consistent**: they shall contain the same subjects. Otherwise, problems with validation of grades once back at home University.



# EXAMS and ACADEMIC INFO



- **In-person exams.** Online exams are NOT allowed.
- Every student has **two opportunities** to pass an exam (1st and 2nd call). The 2nd one can only be used when the 1st one has not been taken (NP), or the subject has been failed.
- Only in the official dates (already available at “Secretaría Virtual”) **note** that one same subject may have different exam dates in different Degrees)

# AT THE END OF THE STAY



- Make sure that **Learning agreement** and changes are signed.
- Guidelines from the Central Service for International Relations UV:
  - 1.- **Transcript of records** once the grades have been processed at the end of your stay
  - 2.- **Certificate of attendance**

# FURTHER INFORMATION



## Law Faculty:

1. Administrative information: Erasmus Office (E02) Monday/Friday, 9 am – 2 pm
2. Academic information: [Mobility coordinators](#)
3. Web: <https://www.uv.es/uvweb/law/en/mobility-exchanges/incoming-students-other-universities/erasmus-studies/incoming-students/general-information-1285848604298.html>

Service of International Relations UV: [Incoming unit](#) (incoming@uv.es)

# FURTHER INFORMATION



**Professors:** make use of **TUTORÍAS** (every week). Read Syllabus + Annex of the subject

**Buddy program** – support of local students