



- **Welcome** to the Faculty of Law (**Facultat de Dret**, Universitat de València – Tarongers Campus)
- Incoming students **MOBILITY PROGRAMMES**: ERASMUS, SICUE & INTERNATIONAL PROGRAMME 
- **Undergraduate studies**: Law, Political Sciences, Criminology and Double Degrees



20.01.2025 Welcome Service of
International Relations of UV
Certificate of arrival! incodocs@uv.es

21.01.2025 Welcome Faculty of Law
International team and important
administrative and academic
information

INTERNATIONAL MOBILITY TEAM 😊



Vice-Dean for Mobility and Internationalization

Prof. Ana Isabel Blanco García

Administrative staff

Ms Loles Cubells / Mr Sergio Mira

Mobility coordinators

Prof. Mónica Martínez (Law) - Italy/French-speaking countries

Prof. Ester Machancoses (Law) – Other countries

Prof. Virginia Soldino (Criminology)

Prof. Clara Portela (Political Sciences)

Prof. Raquel Borges (Law/BA and Law/Eco)

Prof. Carmen Azcárraga Monzonís (Doble titulación Hispano francesa)

In this session



- Enrollment rules, exams, main academic info
- Your enrollment might be OK or it may require some changes, due to:
 - unfulfillment of enrollment rules*
 - schedule overlaps
 - closed groups (maximum number of students)

UNFULFILLMENT OF ENROLLMENT RULES



- Credits **cannot** be divided (9 or 7,5=annual)
- **ONLY second semester subjects** (no annuals, no first semester)
- **Minimum** 18 (1 semester) or 36 (annual)
- **At least 50%** of subjects from our Degrees (**check languages**)
- **No** research papers or internships
- **No** master degree subjects
- **At least** one subject taught in Spanish
- **At least** one subject belonging to the Degree the student has been nominated for.

SUBJECTS OFFERED BY OTHER FACULTIES



Do not apply for acceptance to the relevant Faculty

The Faculty of Law (Erasmus Office) will do it **on your behalf**

We must wait for the answer

Please **note**: It may arrive after the beginning of the classes

NO FEE!!



UV e-Card IMPORTANT: picture through Secretaria Virtual!

Access to www.uv.es “login”:

UV mailbox, Aula Virtual (enrolled subjects; incoming community), Virtual Secretaria (timetables, exams), Access to multiple services (library, sports, online self enrollment...)

Enrollment changes



- Professors do **not** enroll, and they cannot accept new students in closed groups:
- PLEASE do not ask professors to accept you in a closed group.
- **DEADLINE FOR CHANGES: FEBRUARY 3rd-28th**
- **In person at the Erasmus office!!!**
- Previous acceptance of home University
- Update your Learning Agreement
- Any change in the enrollment must be accordingly changed in the LA. Enrollment and LA must be consistent: They must contain the same subjects, otherwise there will be problems with validations of grades at home University.

EXAMS and ACADEMIC INFO



- **In-person exams.** Online exams are NOT allowed.
- Every student has **two opportunities** to pass an exam (1st and 2nd call). The 2nd one can only be used when the 1st one has not been taken (NP), or the subject has been failed.
- **Only in the official dates** (already available at “Secretaría Virtual”) **note** that one same subject may have different exam dates in different Degrees)

AT THE END OF THE STAY



- Make sure that **Learning agreement** and changes are signed.
- Guidelines from the Central Service for International Relations UV:
 - 1.- **Transcript of records** once the grades have been processed at the end of your stay
 - 2.- **Certificate of attendance**

FURTHER INFORMATION



Law Faculty:

1. Administrative information: Erasmus Office (E02) Monday/Friday, 9 am – 2 pm

PLEASE RESPECT OFFICE HOURS!!

1. Academic information: [Mobility coordinators](#)
2. Web: <https://www.uv.es/uvweb/law/en/mobility-exchanges/incoming-students-other-universities/erasmus-studies/incoming-students/general-information-1285848604298.html>

Service of International Relations UV: [Incoming unit](#) (incoming@uv.es)

FURTHER INFORMATION



Professors: make use of **TUTORÍAS** (every week). Read Syllabus + Annex of the subject

Buddy program – support of local students