



2007-08 Portland State University Application for Exchange Students

STUDENT INFORMATION

[Name must match passport exactly]

Please type or carefully print this application.

Name: _____ Date of Birth: ___/___/___ Male Female
Last (family) First Middle Month/Day/Year

Proposed Major Field of Study at Portland State University _____

Place of Birth: _____ Country of Citizenship: _____ Country of Residence: _____
City Country

Current Mailing Address: _____
Street Address

City Country

Telephone number: _____ I can be reached at this address/phone until: ___/___/___
country code city code number Month/Day/Year

E-mail address: (please type or print carefully): _____ Fax number: _____

Mailing Address: for Visa Documents:

Street Address

City Country

Permanent Mailing Address:

Street Address

City Country Telephone number: _____

If you currently reside in the US on a non-immigrant status, you may choose to indicate any current visa status:

ACADEMIC INFORMATION

I authorize Portland State University to report to my home institution, if requested, my registration, courses, credits, and grades earned during my participation in a Portland State University exchange program.

Student signature: _____ Date: _____

\$50 Application Fee Credit Card Payment Option (Visa or MasterCard only)

Applicant Name _____ Cardholder Name _____

Card Type: (circle one) Visa / Mastercard Card Number Expiration Date _____
Month/year

Cardholder Signature _____ Date _____

EDUCATION BACKRGROUND INFORMATION

High School _____

Name

City

Country

Date Graduated or Expected Date of Graduation _____

College or University Information

In chronological order, list each community college, junior college, and/ or university you have attended, including Portland State. Submit or send official transcripts directly to the Office of Admissions from all institutions attended, other than Portland State. **This is required information. Use additional pages if necessary.** Admission may be rescinded if your entire educational history is not disclosed on this application.

Institution	Location	Dates of Attendance	Degree Received	Date Received
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Name	City/State/Province Country	mo/day/yr to mo/day/yr	Degree	mo/day/yr
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Name	City/State/Province Country	mo/day/yr to mo/day/yr	Degree	mo/day/yr
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Name	City/State/Province Country	mo/day/yr to mo/day/yr	Degree	mo/day/yr
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Name	City/State/Province Country	mo/day/yr to mo/day/yr	Degree	mo/day/yr
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Official Transcript and Degree Certificate An official transcript or degree certificate is a verification of your academic record issued in the original language from the original issuing source (i.e., college, university, technical school, or secondary school). Official documents must arrive at Portland State in the original unopened envelope as issued by the originating institution, with an institutional stamp or signature on the closed envelope flap.

Official transcripts or degree certificates issued in languages other than English must be translated into English and submitted to Portland State along with the original official documents. An official transcript or degree certificate **is not:**

- a document that has been authorized by an official notary or government office;
- a photocopy of a document;
- a document that arrives at Portland State without an envelope or in an open envelope; nor
- a translation of a document.

Attested Documents

Many international schools issue only one original transcript or degree certificate. *Please do not submit your original copy to Portland State.* Instead, request that the issuing institution attest a copy of the document.

To request an attested document, send a photocopy (*never the original*) of the document to the institution that originally issued it. They will verify the photocopy against their records, place the institutional stamp or seal on the photocopy (thereby attesting to its accuracy), put the attested copy into an institutional envelope, and affix their stamp or seal over the envelope closure. The issuing institution can mail the attested copy directly to the Office of Admissions or you may deliver the unopened envelope to the office in person.

Unofficial Documents

Although Portland State can use *unofficial* documents to evaluate your application for admission, you are required to submit *official* documents before the end of your first term of enrollment. Failure to provide official documents may result in processing delays, registration holds, and/or a delay in transfer credit evaluation.

All documents submitted to Portland State become the property of Portland State.

