

## **Application Form for Personnel and Organizational Psychology Winter School Valencia 2011-2012**

**Please, read the following information and instructions before filling in and sending this Application Form (AF)**

- a. This AF is only for “external” students (“External” means students who are not registered in the WOP-P Master).
- b. Use the computer to fill in this document, except for your signature. Handwritten applications will not be accepted.
- c. Documents to be sent with this AF: Your CV (use the Standard European Format: <http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate/navigate.action>); and any identification document.
- d. Make sure you identify your electronic documents properly:

Document you are sending	Name of your file
Application Form	Your name_Surname_AF
Passport / Identification doc	Your name_Surname_Pass
CV	Your name_Surname_CV
English Language Certificate	Your name_Surname_English_LC

- e. Deadline for sending this AF and documents required: 26th October 2011.
- f. This AF and other documents required must be sent to [inmaculada.aleixos@uv.es](mailto:inmaculada.aleixos@uv.es) before deadline. Documents which need original handwritten signature must be scanned before sending them.
- g. Updated information about Winter School Valencia '11-12 can be found in: <http://www.uv.es/erasmuswop/WS.htm>
- h. After receiving all AF's and after the selection process the students, you will be informed of the results of selection by e-mail (at 29th of October 2011).
- i. Registration Fees (if you have been selected for WS) must be paid before 25<sup>th</sup> November 2011). Payment instructions will be sent to you in due time.
- j. Do not book any room until you have been informed of the results of the selection process.

**If have read the above instructions and information, now you can fill this AF**

**University of Valencia, Spain**  
**University of Barcelona, Spain**  
**University of Bologna, Italy**  
**University of Paris V, France**  
**University of Coimbra, Portugal**

Insert photo

### A) PERSONAL DATA

Surname/Family Name

Forenames/First Names

Personal number or  Passport number

Male  Female

Date of birth

Day, month, year

Country of Birth

Country of permanent residence

Nationality

Address: Street name and Number **(Please, make sure your address is complete and right)**

Postcode (Zip Code) and City (1)

Country

**(1) (Please, make sure your postcode and city are complete and right. If you have no postcode, please write the name of city and "No postcode")**

Telephone Number (2)

Fax Number (2)



**(2) (Please, include country and city code)**

E-mail Address 1 (3)

E-mail Address 2 (3)

**(3) It is very important that we get a correct e-mail address because we will contact you mostly by e-mail.**



## B) PREVIOUS HIGHER EDUCATION RECORDS

(University or other degree-awarding institution)

<i>From (year)</i>	<i>To (year)</i>	<i>at<sup>(1)</sup> Name of the University / Higher Institution</i>	<i>obtained title</i>

(1): Do not translate name of institution into English or any other language. Please, use the real name of the degree awarding institution. In case of non-roman-alphabet languages, please use the official name which the institution usually uses in English or French.

## C) CURRICULUM VITAE AND EMPLOYMENT INFORMATION

All applicants should include an up-to-date curriculum vitae attached to this application on a separate page. Standard European Format only, other formats will not be accepted.

Format available at:

<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate/navigate.action>

**If during your studies or work activity you followed courses of Work and Organizational Psychology, could you briefly mention the topics?**

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## D) LANGUAGE KNOWLEDGE (\*)

Teaching and students assessment in Winter School is always done in English. However, could you provide us information about your language knowledge?

	Language	Mother language	very good	good	fair	poor
1	<b>English</b>					
2	<b>Spanish</b>					
3	<b>Italian</b>					
4	<b>French</b>					
5	<b>Portuguese</b>					
6						
7						

(\*) Please attach English language certificates, if available. We do not need certificates for the other languages.

## E) YOUR PREFERENCES FOR WINTER SCHOOL

Please, indicate your preference for Winter Schools. Mark your option by using: √

- Personnel Psychology Intervention.
- Organizational Psychology Intervention.
- You have no preference at all OR you like both WS, so you do not mind attending one or the other.

## F) FINANCIAL INFORMATION

**How do you plan to fund the cost of the Winter School?**

<b>Registration Fees</b>	<input type="checkbox"/> Yourself <input type="checkbox"/> Educational institution <input type="checkbox"/> Any other public institution <input type="checkbox"/> Private company
<b>Travel and lodging costs</b>	<input type="checkbox"/> Yourself <input type="checkbox"/> Educational institution <input type="checkbox"/> Any other public institution <input type="checkbox"/> Private company

**G) SPECIAL NEEDS**

Do you have a Disability/Special Needs: Yes  No

This information will be treated confidentially.

If you have a medical complaint or disability that require special arrangements or facilities please tell us what this is and the type of support you would require, **especially during the Internship Phase**:

**H) SURVEY**

Please fill cut this short survey. It will help us to update and maintain our information.

Please indicate how you initially learned about our Winter School.

Via World Wide Web .....

Contact with one of the partner universities (Valencia/Barcelona/Bologna/Paris V/Coimbra) (personal, phone, visit) (please specify)

Via our brochures and/or flyers .....

Via advertisements in magazine/newspaper (please specify which one)

An education exhibition (which one)

Graduates of our programme .....

Family/friends .....

Other (please specify) ..

### I) LETTER OF MOTIVATION

Indicate reasons why you want to study in the Personnel or Organizational Psychology (specify) Winter School. Which idea do you have of this Winter School, and what do you expect from it? What are your academic or professional projects?



## J) CHECKLIST

Please enclose the documents listed below with your application. If any of the required items is missing, your application will not be processed. Documents will not be returned in any case.

Please tick the document joined or missing, and explain the reason why some pieces are missing.

	Joined	Missing	Explanation about missing pieces
This application form completed and signed			
An updated CV - Standard European Format only			
A copy of passport / any identification document			
An English language test (if available)			

## K) DECLARATION AND SIGNATURE

I confirm that the information provided on this AF is true, complete and accurate, and that no information requested or other material information has been omitted. I give my consent for the WOP-P University Partners to use the information I have provided to create my student record.

- I **agree** that this application and accompanying documents shall remain in the WOP-P Programme Consortium Archive.
- I **agree** that the WOP-P Consortium provides my contact data to ADEIT (Fundació Universitat Empresa; <http://www.adeit.uv.es/postgrado>).
- I **understand** that incomplete information will delay the application process and I **accept** that incorrect information will render the application invalid.

**Signature of applicant**

**Date**

**(Please, make sure you have filled in all parts of this AF)**

All documents required, together with this Application Form, must be submitted by e-mail to [erasmuswop@uv.es](mailto:erasmuswop@uv.es). The application deadline for Winter School Valencia '11-12 is **October 26<sup>th</sup> 2011**.