



REGULATIONS ON THE EXTERNAL INTERSHIPS - DEGREE IN PHYSICS UNIVERSITAT DE VALÈNCIA ESTUDI GENERAL

1. GENERAL ASPECTS AND PREREQUISITES

- 1.1. This course is optional y can be only taken in the 4th year of the degree.
- 1.2. To enroll in this course, students should have approved all the courses of the 1st and 2nd year and have approved a total of 170 credits.
- 1.3. The Practices Commission promotes, organizes and supervises academically the formative practices of the Degree in Physics.
- 1.4. The Internship Coordinator channels relations with companies and institutions to obtain internship offers for students, in coordination with ADEIT and the tutor teachers.

2. PURPOSE OF INTERSHIPS

- 2.1. The objective of the internships is to reinforce the training of university students in the operational areas of institutions or companies, in order to get professionals with a real vision of the problems and their interrelations, preparing their future incorporation into productive work or research and developing accordingly. practical form the competences established in the degree

- 2.2. There are two modalities:

- 2.2.1 **Autopracticum:** The student proposes the development of an internship project.

There are three options of **Autopracticum:**

- a. Opt to carry out an internship through the offer of companies that will be made public by the Internship Commission.
- b. Submit an internship offer to be carried out in a company not included in the offer made by the Internship Committee, provided that it complies with the established requirements and regulations.
- c. Spanish students of European mobility programs (Erasmus) can choose to carry out External Internships at their host university as long as it is under the same conditions as the students of the University of Valencia, complying with the requirements and regulations established.

- 2.2.2 Choose one of the offers of External Internships proposed through **ADEIT** (www.adeit.uv.es) and coordinated by the CAT of the Degree in Physics. For this modality, the guidelines indicated on the ADEIT website will be followed, previously agreed with the CAT of the Degree in Physics (<http://www.uv.es/uvweb/fisica/ca/estudis-grau/graus/oferta-graus/practiques-externes-grau-fisica-1285886626918.html>).

- 2.3 In both cases, if the internship is coordinated with the Final Degree Project (TFG), the TFG registration proposal will have to be submitted together with the internship proposal.

3. PROCEDURE

- 3.1. Registration for the interships will be carried out during the regular enrollment period and in accordance with the criteria established by the regulations of the University of Valencia



- 3.2. The Physics Faculty will make public through the virtual classroom of the University an offer of companies specifically interested in students of the Degree in Physics, which will be updated throughout the course. The number of places per company to carry out internships will be limited by a Company-University agreement to a maximum of three.
- 3.3. Internships will be assigned according to the following rules:
- 3.3.1 Students will submit a list of priorities based on the public offer of companies.
- 3.3.2 Internships will be assigned to students based on the average grade of the academic record and their list of priorities.
- 3.4. The student will have two tutors, one from the University and one from the Company:
- 3.5. The University of Valencia will subscribe for all students who carry out internships in Spanish territory an accident insurance and another for civil liability that covers any incidents that may arise as a result of the development of the internship. To carry out External Internships outside of Spanish territory, the student must prove that they are in possession of the corresponding insurance

4. WORKING LOAD

The internship corresponds to 6 ECTS credits, equivalent to a minimum of 150 hours of student work:

4.1. Onsite hours

- a) Orientation interview and follow-up activities.
- b) Initial training.
- c) Attendance and work in the practice center.
- d) Contact and meetings with the tutor of the institution or company.
- e) Attendance at seminars or work meetings.

4.2. Autonomous work

- a) Study and preparation of aspects related to the work to be carried out.
- b) Preparation of activities and seminars.
- c) Preparation of the final report of practices.

Internships cannot exceed 450 hours.

5. FINAL REPORT

The document should have 10 - 15 pages. It should be written in the official languages of UVEG or English and should contain:

- ✓ Title
- ✓ Introduction
- ✓ Objectives
- ✓ Methodology
- ✓ Results
- ✓ Conclusions
- ✓ Bibliography

In case of being the internship coordinated with the TFG, the document should contain an annex explaining the differences between both works.

6. GRADING

- 6.1. The tutors of the company or institution in which the student carries out the work will issue a report evaluating different aspects of their development: organization, initiative, responsibility, interest, interpretation and evaluation of data, punctuality, integration in the work group, order, assimilation of new technologies etc.



- 6.2. The academic tutor or academic tutor will evaluate the student taking into account the report presented by the tutor of the institution or company, the final report presented by the student and a brief interview.
- 6.3. The evaluation will take into account the adequacy of the work to these objectives. If the internship and TFG are coordinated, the evaluation of both will be carried out separately.
- 6.4. The Internship Commission will decide on potential conflicts between TFG and the internship.
- 6.5. The Internship Commission will decide the final grade based upon:
 - Report of Company Tutor: 50%.
 - Report of Academic Tutor, written report and interview: 50%.
- 6.6. The students achieving an outstanding grade will be able to opt for the mention of "**honors**".

The Internship Commission will decide on this mention based on an oral presentation of 15 minutes, which can be made in any official language of UVEG or English

7. REGULATIONS

- Reglament de pràctiques externes, aprovat per la Junta de Govern de la Universitat de València el 26 de juny del 2012, ACGUV 131/2012.
- Reglament per a la transferència i el reconeixement de crèdits de la Universitat de València, aprovat per Consell de Govern de 24 de maig de 2011, ACGUV 126/2011.
- Reial decret 592/2014, d'11 de juliol, que regula la realització de pràctiques formatives a empreses i institucions per part dels estudiants universitaris.
- Normativa sobre l'elaboració i defensa del Treball de Fi de Grau en Física de la Universitat de València Estudi General, aprovada per la CAT de Física el 13/11/2011, modificada per la CAT de Física el 18/06/2015.
- Normativa sobre la assignatura de Prácticas Externas del Grado en Física de la Universitat de València Estudi General, aprovada per la CAT de Física el xx/xx/2015.