RESOLUTION of 31 January 2017, of the Universitat de València, for which a public sector offer is announced for an interim position in a temporary research programme: INTERREG administration officer (FIP17-001), Interact III Programme financed by the European Regional Development Fund (ERDF) “a way to make Europe” and by the 28 EU member countries, Norway and Switzerland. For more information on the programme see Interact page (http://www.interact-eu.net). For more information on the vacancy including description of the position see the Jobs section of the Interact web page.

The Principal’s Office of the Universitat de València, under the powers conferred by Article 20, in relation to Article 2.2 of Organic Law 6/2001, of 21 December, of Universities, resolves to:

Announce a public sector vacancy for one senior research support technicians in accordance with the following regulations:

FIRST. General requirements for applicants

1.1. Have Spanish nationality or nationality of a member country or any of the states in which, by virtue of international treaties established by the European Union and ratified by Spain, are applicable to the free movement of workers under the terms of this legislation as defined in the European Union Treaty. In this latter case, applicants must provide the receipt of having applied for the EU residence card if they are selected in the application process. Likewise, applicants with a different nationality from the aforementioned may apply if they meet all the requirements in the current legislation. The individual who is granted the position must provide proof of the work permit and the residence permit.

1.2. Have turned 16 by the closing date for applications.

1.3. Have the academic qualification listed in Annex I or be able to obtain it before the start of the contract.

In the case of qualifications obtained abroad, applicants must give a sworn statement that they have the corresponding validation or credential that proves, where applicable, the recognition or declaration of equivalence of the degree. This requirement is not applicable to applicants who have obtained recognition of their professional qualification in the scope of regulated professions, under the provisions of community law.

If qualifications obtained abroad have not been validated, declared equivalent or recognised prior to the closing date for applications, applicants must give a sworn that they will begin the process for the validation, equivalency or recognition process, provided the qualification is deemed equivalent to the requirement by the convening body. In the case of being selected the candidate must provide the application form for approval or equivalence at the time of his appointment. The contract shall be terminated if the competent authority decides that certain requirements are not met.

1.4. Not suffer from illness or be affected by physical or psychological limitation that would be incompatible with the required duties.

1.5. Not be ineligible to carry out public sector duties, or not have a disciplinary record from any public administration or public sector position. Non-Spanish applicants if they receive the job offer must certify that they are not subject to disciplinary sanction or criminal conviction that would impede them from, if applicable, access to public sector positions. In the absence of this certification, a copy of the request to issue this certification is required, subject to a sworn statement by the applicant.
SECOND. Applications (All application documents have to be in English)

2.1. Individuals who meet the general requirements and those listed in Annex I are requested to submit their application form along with their CV and documents proving their merits to any of the following ways: 1) by hard copy to Angeles Sanchis Polo, Research Service-OPER of the Universitat de València (edificio del Rectorat de la Universitat de València, avenida de Blasco Ibáñez, 13, 46010 Valencia) or; the Registry Office of the Universitat de València (av. Blasco Ibáñez, 13, bajo, 46010 Valencia) or; any other auxiliary registry offices or; by any procedure set out in Article 38 of Law 30/1992, of 26 November; or 2) By filling in the e-application form which is available on the website:

Applications submitted by post must comply with the procedure set out in Article 205.3 of the Postal Service Regulations: the application must be in an unsealed envelope so that the postal employee can stamp it. In addition, the name of the office and the date must be legible. On failure to do so, it shall be considered filed on the date of arrival at the UV General Registry.

2.2. The application form must meet the requirements set out in annex II. There is also a copy of the application form on the website http://www.uv.es/pasinvest.

2.3. The closing date for applications shall be 15 business days after the publication of the resolution in the Official Journal of the Valencian Community (DOCV).

THIRD. Interested persons must submit the following documents with the application form:

3.1. A photocopy of the national identification card or a scanned document file. Individuals who do not have Spanish nationality but who are entitled to participate in the selection process must submit a photocopy of the foreign resident identification number (NIE) or a document proving their nationality or the scanned document file.

3.2. A photocopy of the academic degree or receipt of having paid the fees for issuing the degree or a scanned document file. Validation of foreign qualifications must be accredited after selection. If not, the validation process or corresponding equivalence must have been initiated. It is mandatory to certify the academic degree after selection.

3.3. Europass CV, supporting merits with photocopied or scanned documents file. The applicant must provide a sworn declaration regarding the authenticity of the documents and information listed in the application. At any time the committee or the university may require applicants to prove the veracity of the circumstances and documents, which have been under evaluation. A letter of motivation is to be submitted together with the CV.

3.4. Three months after the conclusion of the selection process and publication of the recruitment on the website http://www.uv.es/pasinvest, applicants may request the Research Service-OPER to return the CV. After six months, remaining CVs shall be destroyed.

FOURTH. Selection system

4.1. The selection system shall consist of an evaluation of CVs by the selection committee listed in Annex IV, in accordance with the scale listed in Annex III. The selection committee may request rectification of the merits stated on the CV, which are not justified with a document and submitted within the application deadline.

4.2. The committee may, if deemed appropriate, conduct interviews (an eliminatory phase). The number of applicants to be interviewed shall be determined by the criteria of the selection committee.

4.3. On conclusion of the selection process, the evaluation of the applicants, the recruitment proposal and the resolution shall be published on the notice board of the Human Resource Service-Administration and Services Staff (RRHH-PAS) and on the website http://www.uv.es/pasinvest.

4.4. A job pool of the best non selected candidates from this call could be set up.
4.5. Once the evaluation, merits and, if applicable, interview have been considered, the selection committee may declare the selection procedure void if the profile of the highest-rated applicants does not meet the profile of the position and the needs of the project.

FIFTH. Selection committee
5.1. The selection committee is listed in Annex IV.
5.2. The members of this committee must abstain from intervening should they find themselves in any of the circumstances set out in Articles 23 and 24 of Law 40/2015, of 1 October, on the Legal Regime of the Public Sector.
The chair may request a declaration from committee members stating they are not in any of the circumstances set forth in the aforementioned Articles.
5.3. The committee shall resolve all doubts that may arise in the application of these regulations, and deal with any unexpected circumstances.
5.4. At all times, the procedures undertaken by the committee shall be in accordance with Law 40/2015, of October 1, on the Legal Regime of the Public Sector.
5.5. For any communication purposes and any problems that may arise, the Research Service-OPER will serve as headquarters for the selection committee.

SIXTH. Information regarding personal data
6.1. Data provided by the applicant may remain in an automated file made up of a database corresponding to this type of position at this University, in accordance with Organic Law 15/1999, of 13 December, of personal data protection (LOPD), and Royal Decree 1720/2007, of 21 December, which approves the Regulations of LOPD implementation.
6.2. The file shall remain under the responsibility of the UVEG General Secretary (av. Blasco Ibáñez, 13, 46010 Valencia).
6.3. The information obtained shall be processed exclusively for the recruitment database for this position or for similar positions in the future.
6.4. Personal data shall be treated with the degree of protection set forth by Royal Decree 1720/2007, of 21 December, which approves the regulations implementing Organic Law 15/1999, of 13 December, regarding personal data protection, and shall adapt the necessary security measures to guarantee confidentiality and integrity of the information.
6.5. Interested parties may exercise their rights of access, rectification, cancellation and objection, in compliance with provisions set out in LOPD, to the Human Resources Service (PAS) of the Universitat de València (av. Blasco Ibáñez, 13, 46010 Valencia).

SEVENTH. Appeals
Against this resolution, which exhausts all administrative proceedings, reconsideration may be requested from the same body which made the resolution within one month from the day of notification or publication, or an administrative appeal may be made to the administrative appeal bodies of the Valencian Community within two months from the day of notification.
Against the acts of the selection committee, an appeal may be made under the provisions of Law 39/2015, of 1 October, of the Common administrative procedure of the public administrations. Likewise. Likewise, the administration, if applicable, may revise the resolutions made by the committee, in accordance with such regulation.

In Valencia, on 31 January 2017.– The Rector, by delegation (DOGV 27/01/2017), the General Manager: Joan Oltra i Vidal.
ANNEX I

General terms of the offered post job:
1. An interim position in a temporary research programme: INTERREG administration officer (FIP17-001), INTERACT III ERDF-Programme.
2. Title and classification: senior technician in research management.
   Group: A.
   Location allowance: 22.
   Special allowance: E042.
3. Working hours: 38 hours per week.
4. Duration of research programme and objective:
   This programme has an expected duration of three years + one year extension and shall be determined by the available budget.
   Technical support to the INTERACT III ERDF-Programme in administration.
5. Requirements:
   • Qualifications: Bachelor degree (or equivalent degree) in relevant fields of study (EU or International studies, Public Management, Economy, Translation etc.)
   • English (C1 equivalent).
6. Preferred merits:
   Main merits for the position include
   • Knowledge of other European languages
   • Knowledge and professional experience in ESIF and other EU programmes and projects;
   • Knowledge in financial management;
   • Knowledge and experience with Spanish tendering procedures and procurement;
   • Cooperation experience in international teams.

For more information, please consult the Jobs section of the Interact webpage (http://www.interact-eu.net/#o=jobs-tenders)

ANNEX II

The application form must contain the following information:
1. Personal data: surnames and name, date of birth, identification number, email, telephone number and address.
2. Title: senior technician in research management.
3. Name of temporary research programme: INTERREG administration officer (FIP17-001) INTERACT III ERDF-Programme.
4. Signature and application date.
5. Statement similar to the following: “The signatory declares that the information in this CV is true and assumes, on the contrary, the responsibilities that may arise from any inaccuracies”.
6. It must state whether or not the CV will be collected by the applicant.
7. It must be addressed to Research Service-OPER, (edificio del Rectorat de la Universitat de València).
ANNEX III

Scale
1. Years of service in different public administrations or pertinent service: up to 0.5 points per year, with a maximum of 2 points.
2. Academic degrees and training courses:
   Higher degree than required in the call: up to 0.5 points.
   Training and development courses: up to 0.5 points.
   Valencian language: up to 0.5 points
3. Preferred merits listed in point 6 of Annex I, prior experience and specific knowledge: up to 3 points.
4. Interview: up to 3.5 points.

ANNEX IV

Main Selection Committee
Chair: Pilar Campins Falcó, Vice-rector for Research and Scientific Policy. Universitat de València.
Member 1: M.ª Ángeles Sanchis Polo, technical director, European Research Projects Office (OPER-UV).
Member 2: Lucia Echevarria Gil. Head of Research Service UV.
Member 3: Fernando Sánchez Carmen Responsible for the Research Management Section of the Servei d'Investigació -UV.
Secretary: Guillermo García Bonilla, senior technician of the Research Service-UV

Alternate Selection Committee
Chair: Vicente Muñoz Sanjose, scientific director, European Research Projects Office (OPER-UV).
Member 1: Dolores Blanco López, senior technician, Office of Research Results Transfer (OTRI-UV).
Member 2: Miguel Angel Bermudez, senior technician of the Research Service-UV
Member 3: Gemma Calabuig Cháfer, senior technician, Office of Research Results Transfer (OTRI-UV).
Secretary: Carlos Pomer Monferrer, Head of International Relations and Cooperation Service UV.