**STEPS TO FILL THE LEARNING AGREEMENT**  
**PARTS OF YOUR LEARNING AGREEMENT PLAN**

1. **THE STUDENT**: Complete with your personal data
2. **THE SENDING INSTITUTION**: Fill in the information about your **Home University**.
3. **THE RECEIVING/HOST INSTITUTION** is:
   Universitat de València / **Erasmus code**: E VALENCI01  
   **Address**: Av. Blasco Ibáñez, 13- 460010 Valencia /**COUNTRY**, Code: Spain, ES  
   **Faculty**: depends on your degree.  
   Follow the link below “Degrees and syllabi” and you will see “**Taught at**”: Faculty of Economics, Law, Languages...  
   **Contact person (1)**: You have to write the name of your academic coordinator (Note that the administrative officer whom you have been in touch is not your coordinator) You can find his/her name and email address at: **UV Academic Coordinators**

4. **PROPOSED MOBILITY PROGRAMME** (courses/subjects to study) Please check the detailed information about the courses in the following links:
   - **Degrees and syllabi**. Find your degree, follow the link and have a look at CURRICULUM to find the subjects you could study at the University of Valencia.  
   - **Courses held in English**  
     If you have doubts about your subject choices, you should have to contact your academic coordinator (1) You can also contact the **Faculty Specific International Relations Offices** (2) to have more information. Unfortunately some Faculties don’t have a specific office. In this case the coordinator is the only contact person.  
     Note that the Central International Relations Office staff deals only with your administrative registration. We are awfully sorry but we cannot help you with academic matters.

5. **RESPONSIBLE PERSON** in the receiving institution: It’s your academic coordinator (1)  
6. **COMMITMENT OF THE THREE PARTIES**: The learning should be signed by the student and the academic coordinators of the Sending/ Receiving institution.

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(1) **UV Academic Coordinators**  
(2) Faculty Specific International Relations Offices  
Faculty of Economics: **int-of.economia@uv.es**  
Faculty of Law: **Erasmus.dret@uv.es**  
Faculty of Medicine: **Exteriores.medicina@uv.es**  
Faculty of Psychology: **interpsi@uv.es**