

GUIDE FOR UNIVERSITY STUDENTS

USE OF LAPTOPS IN EXAMS



UVdisability will indicate whether the laptop is provided by the faculty/school or by UVdisability.

IMPORTANT

Students may not use their own laptop unless all students are permitted to do so.

All laptops used in exams, whether provided by the faculty/school or by UVdisability, must:

- Be free of stored content.
- Have USB ports disabled.
- Have spell-checking disabled.
- Have no internet access.

IF THE LAPTOP IS PROVIDED BY THE FACULTY

1. Request the laptop from the faculty using the appropriate email address*. If the request is not submitted by the deadline, the support will not be provided.
2. If you need a desk or chair for the exam, request it in the same email.
3. Inform your lecturer(s) that you have requested the laptop so they can coordinate its delivery and collection.

*The list of faculty/school email addresses can be found on the next page of this infographic.



Each faculty has its own deadlines, so check them in advance.

IF THE LAPTOP IS PROVIDED BY UVDISABILITY

1. Request the laptop(s) by emailing upd@uv.es. Include the details of each exam: date, course, lecturer, time and room. If the request is not submitted within the established deadline, support will not be provided.
2. Inform your lecturer(s) that you have requested the laptop from UVdisability so they can coordinate the support.



For first-semester exams: by **30 November**.

For second-semester exams: by **30 April**.

List of reference emails by faculty

BLASCO IBÁÑEZ CAMPUS

Faculty of Philosophy and
Educational Sciences:
conserjefilo@uv.es;

Faculty of Philology, Translation
and Communication:
ffticpc@uv.es;

Faculty of Geography and History:
discagh@uv.es;

Faculty of Medicine and Dentistry:
miodiscapacita@uv.es;

Faculty of Psychology and Speech
Therapy:
prestecpsic@uv.es;

Faculty of Nursing and Podiatry:
fipdiscapacita@uv.es;

Faculty of Physiotherapy:
fac.fisioterapia@uv.es;

Faculty of Physical Activity and Sport
Sciences:
fcafedisca@uv.es;

BURJASSOT CAMPUS

School of Engineering (ETSE):
etseconserg@uv.es;

Faculty of Mathematical Sciences:
discapmates@uv.es;

Faculty of Chemistry:
fqdiscapacitat@uv.es;

Faculty of Biological Sciences:
If classes are held at the Faculty:
bioadmi@uv.es

If classes are held at the Interfaculty
Lecture Hall: bioadmi@uv.es
and unicabu@uv.es;

Faculty of Physics:
fac.fisiques@uv.es;

Faculty of Pharmacy and Food
Sciences:
fac.farmacia@uv.es

TARONGERS CAMPUS

Faculty of Teacher Training:
suportforprof@uv.es;

Faculty of Social Sciences:
consersoc@uv.es;

Faculty of Economics:
apoyoexamenfde@uv.es;

Faculty of Law:
exadaptcret@uv.es;

ONTINYENT CAMPUS

Faculty of Physical Activity and Sport
Sciences:

Please send the request to:
Lucía Gil Sanchiz:
lucia.gil@uv.es;
Ma Pilar Beltrán Sanz:
Pilar.Beltran@uv.es;