INSTRUCTIONS FOR OBTAINING YOUR CREDENTIALS

As a previous step to applying for admission to UV Doctoral Programs, IT IS NECESSARY TO OBTAIN YOUR CREDENTIALS (username and password), for this purpose you must follow the link:

https://webges.uv.es/uvCredencialesWeb/#/credencialesProvisionales/en

➢ **STEP 1 OF 4: Authorisation to use contact details**

You authorise the use and storage of your data, click on **I authorise**

➢ **STEP 2 OF 4: Identification: fill in the requested data**.

Type of document: Choose your identification document (PASSPORT, NIE, …)

Name and Surname

Type of admission: **select Admission to Doctorate**

E-mail: MAKE SURE IT IS WRITTEN CORRECTLY.

Captcha Code: Copy the uppercase letters in the image on the left identically and click on **Validate**.

> **STEP 3 OF 4: Verification**

You will receive a verification code in the email address you have indicated.

noreply@uv.es
Per a: cervantes_migue @gmail.com >

Obtaining credentials

We inform you that we have received your request for access to the services of the University of Valencia.

To ensure your security and protect your personal information, you are required to validate your identity before you can access our services.

Enter the following code in the corresponding field on the web page where you are prompted: 681163

Welcome to the University of Valencia.

--

Universitat de València

CONFIDENTIALITY CLAUSE

http://links.uv.es/E0GKasq

If you have received this message and have not applied for admission to UV, please ignore it.

Enter the code received in the code box (If, after a few minutes, you have not received the code you can click on Resend code).

Once you have entered the code, click on **Obtain credentials** (the programme may take a few seconds to complete these steps)

Obtaining temporary credentials to access the UV

Step 3 of 4: Verification

A verification code has been sent by email

Enter verification code:

The code has been sent to E-MAIL: cer ******

Code received
681163

Obtain credentials

Remaining attempts: 3

Did not receive your verification code? Click on the button to get a new code

↻ **Resend code (maximum 3 attempts)**

Remaining attempts: 3

BDUSU ACTIVO

➤ **STEP 4 OF 4: RECOVER CREDENTIAL DATA**

In this step the system has already generated the credentials, you must click on **Retrieve credentials**.

A new window will open for you to enter your alternative email address to recover your credentials (***do not select the phone number medium***). Once indicated, click on **validate**

Next, you will receive the RECOVERY CODE in the indicated e-mail.

UV account manager
Per a: Cervantes_M

Request

|

Dear user Miguel Cervantes,

You Just asked for a credentials recovery using the corresponding form from the account manager of the Universitat de València.

This e-mail address miguelito@hotmail.com corresponds to the one you have registered to do so, so your request has been accepted.

The following link will take you to a form on which you can define a new password:

https://cuentas.uv.es/cgi-bin/p/ActivaCuenta?
recuperacontra:en:doit:YgWaN8yH:KKK47U3FG:EMAIL:todas:

Alternatively, you can provide the following code to the recovery form:

KKK47U3FG

These codes are valid for 60 minutes and can only be used once. After this time you will need to re-issue the recovery request.

Sincerely yours,

IT Service of the University of Valencia

and you will have to write it in the Code box and click on: Send.

VNIVERSITAT ID VALÈNCIA | **Accounts**   Castellano | Valenciano

Credentials recovery - Verifying data
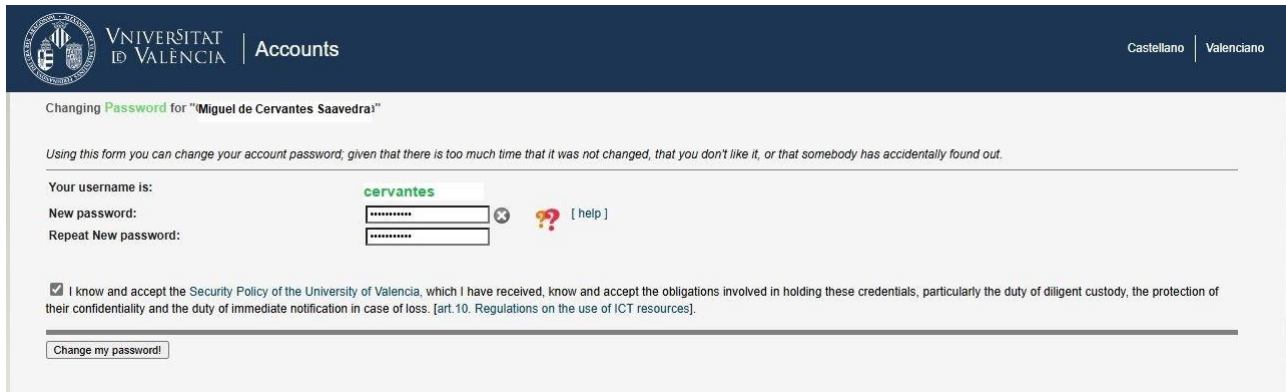
URL and/or recovery code sent

Once received, click on the URL or write down here the code:

Code: [_____] [Send]

© 2014 Servei d'Informàtica de la Universitat de València. Tel (+34) 963 54 43 10   Terms of Service - UV Mailbox - SSO

Finally, you can see the USER ID provided to you by the University of Valencia and you can proceed to create a password by writing it in New password and in Repeat New Password (**the password must have at least 8 characters, of which at least 5 different characters**; the password cannot be a word from the dictionary and it cannot be the user of the university)

Please check the box *I know and accept the* *Security Policy of the University of Valencia* and finally, click on **Change my password.**

Then, with this username and password you have created, you will be able to apply for admission to Master's Degrees.

If you have any technical problems when sending your application, please contact through TiquetingUV-Incidents pre-enrolment