Welcome to the Law Faculty, Universitat de València

Incoming mobility students ERASMUS, SICUE & INTERNATIONAL PROGRAMME

Undergraduate studies: Law, Political Sciences, Criminology and Double Degrees
4.9.2019 Welcome by Service of International Relations, Faculty of Medicine and Odontology: Certificate of arrival

5.9.2019 Welcome at the Law Faculty: Meet the international team and main information about enrollment
INTERNATIONAL MOBILITY TEAM 😊

Vice-Dean for International Relations
Carmen Azcárraga
Administrative staff Mª Dolores Cubells
Mobility coordinators
Ester Machancoses (Law)
Sergio Villamarín (Law)
Asunción Colás (Criminology)
Carlos G. Rivero (Political Sciences)
Ana Isabel Blanco (Law/Business Adm.)
In this session

You will obtain the summary of your enrollment (if you have sent in advance the chosen subjects as requested)

OK or may require some changes, due to:

- unfulfillement of enrollment rules
  - Credits cannot be divided
  - Minimum 18 (1 semester) or 36 (annual)
  - At least 50% of subjects from our Degrees
  - Not research papers or internships

- schedule overlaps
- closed groups (maximum number of students)
In this session

- Fee of 7,00 € aprox. which must be paid at the Bank Office (for student card and insurance)

- Once paid, bring it to the Erasmus Office: username and password xxxxx@alumni.uv.es (personal accounts are not allowed, hotmail, gmail…)

- Access to www.uv.es “login”:
  - UV mailbox
  - Aula virtual of the enrolled groups
  - Aula virtual of Incoming Students Community
  - Virtual Secretary to check timetables, exams…
Enrollment changes

- Professors do not enroll (always at Erasmus Office)

- Deadline:
  
  First semester and annual courses: From 23 September until 18 October 2019

- Any change in the enrollment must be accordingly changed in the Learning Agreement (!!!!)

Learning agreement and enrollment must be consistent: they shall contain the same courses. Otherwise, problems with validation of grades once back at home University.
EXAMS and ACADEMIC INFO

- Every student has **two opportunities** to pass an exam (first and second call). The second call can only be used when the first call has not been taken, or it has been failed.

- **Only** in the official dates (already available)

- Any questions or doubts: make use of **TUTORÍAS** (every week). Read Syllabus + Annex first.
AT THE END OF THE STAY

- Make sure that Learning agreement and changes are signed. Keep the original documents.

- The Law Faculty will provide the Transcript of records directly to your home University.

- Partial Transcript of records will not be issued, unless so requested by the Faculty of origin.
FURTHER INFORMATION

Law Faculty:
1. Administrative information: Erasmus Office (E02) Monday/Friday, 9h-12h30
2. Academic information: Mobility coordinators

Central Service for International Relations
UV: Incoming unit