

DESCRIPTION OF THE PREVENTATIVE MEASURES WITHIN THE FACULTY OF ECONOMICS IN RELATION TO COVID-19

1. List of the preventative measures implemented to maintain social distancing

In accordance with section 5.1 and 5.7 of the Management Instructions [IUV17/2020](#), the following measures have been put in place:

- (1) Rearrangement of work spaces in offices and laboratories that do not comply with the social distancing recommendations.
- (2) Time logging with the *Gestió de la Dedicació Horària (GDH)* application will no longer take place in the common areas in the entrance of the building. Instead, registration should be done through personal computers.
- (3) Water fountains and communal dispensers that rely on hand contact to function will be out of service.
- (4) Access points, circulation of people and the distribution of space will be reorganised in order to comply with the recommended social distancing. Doors will either open automatically or remain open permanently to avoid hand contact on surfaces and handles.
- (5) Capacity in lifts will be normally limited to one person.
- (6) Different stairs will be allocated for going up or going down to floors when it is deemed advisable.
- (7) Smaller communal areas, like lavatories, shared offices, archive rooms and storage spaces will be off limits.

In spaces dedicated to customer service or that have a larger influx of people:

- (1) These spaces will be managed in a way that complies with the maximum capacity of people permitted.
- (2) The areas outside the building where people wait to access when maximum capacity has been reached will be managed, as before, with floor markings that indicate the recommended social distance.
- (3) Customer service desks will have a window, counter and protective screen or will guarantee a physical separation of at least 1.5 metres.
- (4) An appointment booking system will be in place to control the flow of people.

2. Control of ventilation of the centre, where applicable.

The Technical and Maintenance Service (TMS) has coordinated the implementation of the Government's [Recommendations](#) for the function and maintenance of air conditioning and ventilation systems in buildings and premises to prevent the spread of SARS-CoV-2 to be followed by the companies that supply the maintenance service. TMS has issued a report to the building administration with recommendations for the functioning of the systems and the minimum requirement for natural ventilation when

mechanical ventilation has been insufficient or non-existent. The report also warns, where appropriate, of the existence of spaces that cannot be used due to lack of ventilation.

Overall, there will be regular checks on the facilities' ventilation system, and for at least fifteen minutes at the start and end of each working day. In addition, when the characteristics of the building and weather conditions permit, the windows will be kept open for as long as possible.

3. Decreased influx of people and capacity restrictions.

Capacity restrictions in classrooms

Classrooms have been restructured in a way that complies with the recommended social distance of 1.5 metres. Under no circumstances should the number of people within a classroom exceed 50% of its capacity.

Capacity restrictions in teaching laboratories and work protocol.

In general, the capacity of the teaching laboratories is limited to one person per five square metres. In line with the protocol agreed by the relevant regional councils, the guidelines specified in the Resolution of 17 July 2020 of the Minister of Universal Healthcare and Public Health may be adapted if necessary.

The work protocols in teaching laboratories call for the cleaning and disinfecting of all shared work instruments.

Capacity restrictions for conference rooms, study rooms, etc.

The maximum capacity is in accordance with the recommended social distancing. Generally, the capacity will be limited to one third of the maximum allowed or to the percentage that has been set by state or regional regulations for a specific activity.

Capacity restrictions for use of toilet facilities

The maximum occupancy for the use of toilet facilities is one person per four square metres, except in the case of people who may require assistance; in this case, they may be accompanied by another person. For toilet facilities of more than four square metres that have more than one cubicle or urinal, the maximum occupancy is 50%. To control capacity, the cubicles and urinals not in use must be labelled.

4. Hygiene measures in relation to COVID-19

Face masks

The use of hygienic or surgical face masks is obligatory within the University of Valencia (UV) facilities, both in open and closed spaces where people may come into contact, allowing for the exemptions outlined in state and regional regulations.

UV personnel will be able to request a hygienic or surgical mask when entering the building.

Hand sanitizer

The entrances to buildings, classrooms, communal areas, spaces with a higher influx of people or work areas that are further away from toilet facilities will have dispensers with alcohol-based solutions (minimum 70%) to ensure hand hygiene, at least when entering and leaving these spaces and whenever necessary.

5. Contact details of the person coordinating COVID-19 measures for the centre, and the person responsible at the UV:

The contact details for the person coordinating COVID-19 measures for the centre, in line with section fifteen of the *Guidelines for prevention and protection against COVID-19 in delivering face-to-face teaching during the 2020-2021 academic year*, is Catalina Cabrera Izquierdo, Faculty Administration, phone number: 963828543

The email address of the Centre for enquiries and communications in relation to cases of COVID-19 contagion is: covideconomia@uv.es

The person responsible at the UV is Carlos Hermenegildo Caudevilla, Vice-Rector of Research.

The main UV email address for inquiries and communications in relation to cases of COVID-19 contagion is: covid@uv.es

6. Location of the isolation rooms for emergencies in relation to COVID-19

The following isolation room has been arranged, in line with section twelve of the [Guidelines for prevention and protection against COVID-19 in delivering face-to-face teaching during the 2020-2021 academic year](#):

- South area, 4th floor, Classroom 405, UV Floor Plan number 17
- West area, Office by the Lobby on the Second Floor, UV Floor Plan number 17