



Apply here

Start date

November 2021

Duration

6 months

Languages

Good spoken and written English levels are required (B2 onwards)

Location

Colchester, England

An historic Essex town, [Britain's first city](#) and former capital of Roman Britain. Its rich history dates back [over 2000 years](#) and is ripe for exploring. But it is not all about the past. 21st Century Colchester is a thriving, modern town with first class [visitor attractions](#), including the family favourites [Colchester Zoo](#) and [Colchester Castle](#), as well as fantastic places to [eat](#), [drink](#) and [shop](#). Poised at the gateway to East Anglia with [picturesque villages](#) on its doorstep, and only minutes away from [the coast](#), the Colchester area is the perfect destination for exploring.

Are you eligible?

Are you a registered student?

Or

Are you eligible to participate in the Erasmus+ programme?

Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

Role

This is a fantastic opportunity to join a small IT team in an education organisation and will suit a candidate interested in a career in business processes, engineering, and IT. Mentored throughout, your focus will be researching and analysing the current business processes, evaluating the results and challenging the status quo. You will be required to work at all levels within the organisation, with customers and with external service providers to ensure that new IT systems are configured towards fulfilling the organisation's strategic aims and fulfilling customer expectations. With ambitious growth planned, this is a great addition to your CV and boost to future career prospects.

Tasks

- Assist the IT and Projects teams in researching, analysing and evaluating the results to scope business requirements on new IT projects
- Assist in researching and developing documented current business processes for each operating area relating to the projects
- Research and familiarization with process reengineering workshops to assist in identifying process and functional gaps, and solutions.
- Co-ordinate internal process workshops with multiple operational teams
- Support the IT team

Personal Skills

- Studying for a degree in Business and/or Informatics or similar, with an interest in the IT sector
- Effective communicator at all levels
- Able to work on own initiative
- Being self-organised and motivated.
- Detail oriented analytical thinker
- Problem solving mindset
- Be passionate about IT as a business enabler.

The Host Company

This host company has over 20 years' experience in the education sector offering a huge range of regulated qualifications, apprenticeships and access to Higher Education Diplomas and are able to develop new qualifications and quality assured in-house training. Their mission is to empower learners by providing learning experiences that inspire personal development with learning structures tailored to the individual, their personality, skill set and ability, enabling them to fulfil their ambition. Always looking to improve their offering, they are seeking talented individuals to bring ideas and add value to the business.