WELCOME SESSION

Incoming Students, Fall Semester and Full Year

5th September 2019

Hall. Faculty of Economics
Faculty of Economics

Degree Programmes

- Business Administration and Management (GADE)
- International Business (GIB)
- Economics (GECO)
- Finance and Accounting (GFYC)
- Tourism (GTUR)
- Business Intelligence and analytics (GBIA)
- Double Degree in Business and Law (DD ADE+DRET)
- Double Degree in Tourism and Business (DD ADE+TUR)
- International Double Degrees: GIB-DD, GADE-DD, GECO-DD

Departments

The Faculty hosts the majority of the Departments that teach in those degrees

- Accounting
- Applied Economy
- Business Management
- Economic Analysis
- Economic Structure
- Financial Business
- Financial Economy
- Marketing
- Mathematics for B&E

The webpage is a relevant source of information: www.uv.es/economia
Our Web  www.uv.es/economia
Our Web  www.uv.es/economia
Our Web

www.uv.es/economia

Incoming FdE

Welcome session | Calendar | Academic Offer | Exams | ESN Incoming

> Download 2019-2020 academic calendar
International Relations Office (ORI)

Where to find us (see the map):

Faculty of Economics
ORI, Office E01, mezzanine (above the Cafeteria)
Phone: 963 828 541 / 961621543

int-of.economia@uv.es

Office hours:

• Monday and Wednesday: 10:00 am – 13:00 pm
• Tuesday and Thursday: 10:00 am – 13:00 pm & 16:30 pm - 18:00 pm
• Closed on Friday

We open all year round, except for Holiday or special opening times
International Relations Office (ORI)

- Vice-Dean of International Relations: Asunción Hernández

Administrative staff int-of.economia@uv.es
- Cristina Ruiz (ORI)
- Elena Taberner (ORI)
- Pilar Sauri (Secretaría)

Degree coordinators
- Eugenia Ruiz (GIB) (m.eugenia.ruiz@uv.es)
- Isabel Sanchez (GADE) (Isabel.sanchez@uv.es)
- Ana Zorio (GADE, GADE-IDD, GIB-IDD) (ana.zorio@uv.es)
- Ana Urquidi (GBIA, Sicue) (ana.c.urquidi@uv.es)
- Juan Alberto Sanchis (GECO, GECO-IDD) (juan.a.sanchis@uv.es)
- Carla Ruiz (DD-T+ADE) (carla.ruiz@uv.es)
- Cristina Aragonés (DD-ADE+DRET) (cristina.aragones@uv.es)
- David Huguet (GFIC) (david.huguet@uv.es)
Important Dates

- **September 10th** UV Welcome Session. At 12h, Faculty of Medicine

- **September 5th** FdE Welcome Session at the Hall FdE

- **September 16th – 27th** add and drop period, meanwhile, you can attend classes, both your official classes and those you want to choose.

- **September 16th** at 8:00am, at the Secretary. You will receive your turn to the changing session. Turns will be assigned by strict arriving order. The changing session will start that morning.

- **September 27th** is the last day for cancelling a course. It won’t be possible to replace it for other course. Every course that appears in your registration that date will be included in the Transcripts and must be added to the Final Learning Agreement.
Important Dates

How does the changing session work?

• Get in touch with one of the mentors in the session.
• You should prepare a list of subjects whose timetables do not overlap.
• Choose the subjects from the list we sent you (Offer), do not choose them from the webpage.
• You will be able to register in the course as long as there are free places left.
• Places will be assigned by strict arriving order
• If there are not places left in English, you may be offered to take the subject in Spanish (never in Valencian). If you study or understand a little bit of Spanish, we suggest you to accept! It is a great opportunity to learn!
• When the deadline ends, no changes will be accepted. Please, do not pressure professors or staff.

Any doubt? Ask your mentor! They are here to help you!
Important Documents

Certificate of Arrival:

- This document is given during the Reception Day of the University of Valencia. You should pick it up 10\textsuperscript{th} September at UV Welcome (Faculty of Medicine). If you didn’t pick it up, you can ask for it in the International Relations Service of University of Valencia:

  Palau de Cerveró
  Plaza Cisneros, n. 4
  Valencia, Centre

* Note: This is not the Faculty of Economics International Office (ORI)

Students Insurance:

- You have just received a receipt (around 7 €) to be paid at Santander Bank (check the map), Bankia Offices or cash machines (Banco Santander or Bankia)

- This is Compulsory. You must bring a copy of the payment to the International Relations Office (ORI) before 30\textsuperscript{th} September. In other case, your registration will be cancelled.

Any doubt? Ask your mentor! They are here to help you!
Important Documents

*Your UV account:*

You have also just received your **username** (usuario) and your **password** (clave) for entry to the UV applications.

You have to add “@alumni.uv.es” to your username to connect EDUROAM (internet)

*Your E-mail address:*

Username@alumni.uv.es will be your UV email account.
We will send you all the UV information through this official account. USE IT!!

*Student card:*

Go to Santander Bank. See the map

Any doubt? Ask your mentor! They are here to help you.
How does teaching work?

- Modules are divided in lectures (Teoría, T) and practical sessions (Prácticas, P). Attendance to the practical sessions is usually compulsory. You have to pass both parts for passing the module.

- The assessment for every course is based on the coursework (usually 30-40% of the final grade) and the final exam (usually 60-70%).

Any doubt? Ask your mentor! They are here for helping you.
How does teaching work?

- All the relevant information, resources, notifications, deadlines, etc. will be available in the Aula Virtual (AV). Please, check it on a regular basis.

- Each course teaching and assessment methodology is published in its Teaching Guide (find it in AV). Read it carefully and be aware of the requirements.

Any doubt? Ask your mentor! They are here for helping you.
How does teaching work?

• When communicating with lecturers or staff you have to use your UV email address. Check it regularly.

• Check the lecturers' office hours. Timetables are shown on AV and on their office doors.

• Usually 3 to 6 weekly hours.
• Some lecturers also have e-tutorial.
• Make use of them! If you have difficulties with one subject you should try to address them as soon as possible.

Any doubt? Ask your mentor! They are there to help you!
Any doubt? Ask your mentor! They are here for helping you.
Any doubt? Ask your mentor! They are here for helping you.
## Guides for International Students

### Calendar:

#### ACADEMIC CALENDAR 2019-2020

**FACULTAT D'ECONOMIA UV (BIA, GADE, GECO, GFIC, GIB, GTUR, TADE)**

<table>
<thead>
<tr>
<th>September 2019</th>
<th>October 2019</th>
<th>November 2019</th>
<th>December 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mo</td>
<td>Tu</td>
<td>We</td>
<td>Th</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
</tr>
</tbody>
</table>

#### CLASS PERIOD

<table>
<thead>
<tr>
<th>CLASS PERIOD</th>
<th>BEGINNING</th>
<th>ENDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRST TERM (FAILL)</td>
<td>9 SEPTEMBER 2019</td>
<td>20 DECEMBER 2019</td>
</tr>
<tr>
<td>SECOND TERM (SPRING)</td>
<td>27 JANUARY 2020</td>
<td>20 MAY 2020</td>
</tr>
</tbody>
</table>

Please note the schedule is subject to changes depending on the 2020 Official Calendar.
Examinations:

• The **Examination Calendar** is published in FdE webpage and the locations are in the Departments’ official webpages when the exam period arrives. Professors usually announce them online.

• Please always double check that you are attending the right exam with the right professor.

• The final examination of every course has a take and a retake (ONLY for the final examination, coursework grade is earned during the course and cannot be repeated after it has ended).
Examinations:

• Examinations must be completed in ink (unless otherwise instructed)

• Exams must be taken within the official calendar, except in the case of serious, unforeseen circumstances (sudden illness or death of family member, duly documented). No pressure should be exerted on teaching staff if no such mitigating circumstance apply.

• When an examination coincides with another on the same day and session (morning or afternoon), the regulations establish the order of priority. Check the Examination Rules & Regulation and contact the involved professors. The sooner the better

• The faculty of economics rules prohibit to do online exams. It is also not allowed to do our exams at the home University.
Opening hours

- From Monday to Friday: 8:15 to 21 h
- Saturday: 9 to 14 h
  BORROWING service until half an hour before closing
- Exams period: 24 h

http://links.uv.es/bibsoc/bibsoc-cas
What is it used for at the library?

it is required to:

• Borrowing books
• Accessing the library during special hours (weekends and 24h openings)

<table>
<thead>
<tr>
<th>Color</th>
<th>How long?</th>
<th>How many?</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLUE– monographies</td>
<td>15 days + 6 renovations*</td>
<td>10</td>
</tr>
<tr>
<td>WHITE- manuals</td>
<td>7 days + 6 renovations*</td>
<td></td>
</tr>
<tr>
<td>YELLOW– manuals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ORANGE - reference</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GREEN – periodicals/journals</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laptop</td>
<td>1 day</td>
<td>1</td>
</tr>
</tbody>
</table>

* Books can be renewed up to six times as long as no one else has requested the item. You can renew online by going to the Trobes Library Catalog and clicking on "My Account"
Trobes: Library catalog

Electronic resources
Photocopiers on all floors

Reading rooms
+1100 seats

Services

Wi-Fi
ZONE

Library instruction – Information literacy

http://links.uv.es/bibsoc/ci

Teamwork rooms:
-1 North
0B North

http://links.uv.es/9CyRIx4
Life on Campus

Medical Assistance (see the map):

- Monday to Friday: 8’30 – 11’00 and 11’30 – 12’30
- Tuesday and Thursday: 16’00 – 18’00

Sports on Campus (see the map):

You have a lot of possibilities! You have to use your student card to go in
Visit the Language Centre (see the map). They are ready to give you some advice!

- Spanish, Valencian, etc:
  
  Centre d’Idiomes de la UV

- Chinese and Japanese:
  
  Confucius Institute
WELCOME TO THE FACULTY OF ECONOMICS

Enjoy your stay with us!
Estudia a la Facultat d’Economia

Segueix-nos a les xarxes socials:

Descarrega la nostra app per al teu mòbil: