

Guidelines for the public assignments of Erasmus mobility vacancies

1. **Compulsory attendance:** Attendance to the assignment session is mandatory. If a student cannot be there it, they should send an authorized person in their place. If no one attends the assembly in the student's name, the vacancy will be understood as withdrawn.
2. **Punctuality:** Students (or the authorized person acting in their behalf) must be punctual. Delay will cause the loss of the original turn in the auction election but will be regained once the person gets to the meeting.
3. **Documents:** Students must show an original document to prove identity. The authorized person acting in the student's behalf must bring a copy of the ID card and an authorization letter with the chosen Erasmus+ destination. The authorized person must also prove their identity.
4. Changes will not be allowed once the turn is over. This rule will be strictly enforced during and after the assignment assembly.
5. The mobility coordinator will be informed by the International Relations Central Services (in charge of checking the student's record) of the language level certificate provided.
6. Students choosing the international double degree programme can't make changes after the mobility period has started.
7. All students must:
 - a. Complete the Learning Agreement and validate it with the coordinator's signature.
 - b. Make the enrollment in the UV. Is compulsory to be enrolled in the UV at the given scheduled time.

Attending the vacancies assignment session means the acceptance of this terms and conditions.

DETAILS:

1. Choosing exchange destination:

- Students will be called to choose a destination based on the current Erasmus+ evaluation criteria of the FdE.
- Students will choose destination based on their preferences and provide their language level certificate. The UV can't ensure that the host university admits the student in a particular campus since the decision depends entirely on them.
- In the auction, no language certificate will be accepted. Is the student's responsibility to choose a destination according to their level.
- The application date won't limit the destination choice. At the moment of the auction the student may choose any Erasmus+ destination still available if they meet the language requirement of the host university.

2. Period of stay duration:

- We recommend choosing an annual period of stay as the Faculty of Economics doesn't generally accept mobility period extension.
- If an annual stay isn't possible, we recommend choosing one semester as there is no problem to make the period of stay shorter.
- Within the period established by the UV International Relations Central Services (RRII), students must check in the provisional lists that the destination and duration of the Erasmus+ scholarship is correct. When RRII enables the platform, students must accept the scholarship through "ENTREU".

3. Peculiarities of the language certificate requirement:

- Some faculties require a specific language certificate (e.g., CAE) or with a specific grade (e.g., TOEFL 80, IELTS 6.0) instead of the Common European Framework of Reference for Languages (B1, B2, C1, etc.)
- Is the student's responsibility to meet the host university's language requirements, they might not be accepted otherwise. Therefore, is highly recommended to check the host university webpage or contact them to be completely sure.

4. Possible restrictions in particular destinations:

- In some French or German-speaking countries the academic offer in English might be limited or even non-existent, so it is possible that the offer doesn't meet your expectations.
- It's recommended to have some notions of those languages to increase the Learning Agreement options, even though the host university accepts students only with an English certificate.
- Once the vacancy is accepted the student must adjust the Learning Agreement to the academic offer, the teaching language or languages and eventual enrollment restrictions of the host university.

- It is possible that some destinations require specific conditions or documents to be accepted. The student is responsible for:
 - Inform themselves of the specific requirement, documents and terms established by the foreign government to obtain the visa card or other immigration concerns.
 - Inform themselves about healthcare insurances, bank guarantees and other necessary mobility documents.
- In case students don't meet the necessary requirements in due time and form, they will be responsible of the possible consequences as the lose of the scholarship or the denial of the mobility exchange.