1. Electronic processing:

Through the Virtual Office of the Universitat de València: [https://webges.uv.es/uvEntreuWeb/](https://webges.uv.es/uvEntreuWeb/)

Universitat de València students can do so with their email user and password. Through the option “Students”, you can select the procedure “Admission by continuation of official university studies in Spain or abroad”

Students from other Universities:
Through the option “External users”, you can select the procedure “Admission by continuation of official university studies in Spain or abroad”, and choose the option “SEU User”

The first time one accesses the UV’s electronic site, the user must accept the general conditions of use and the data protection policy in order to access the application.

When accessing the form, you can select the navigation language and compress the files and documentation to be attached, if there is any. We recommend unblocking the browser’s pop-up items.

Once the application has been fulfilled, it must be sent telematically clicking on “Send” at the “Finish” tab, along with the following minimum documentation:

- Accrediting certification of the student’s nationality (certified copy of the ID or passport).
- Personal accrediting certification including grades of the pursued studies (Students of the Faculty of Economics do not need to attach this).

**Note:** The online submission of the documentation does not exempt from its printed submission. The non-submission of the printed documentation before the term finishes involves the renunciation to the application.

You can check the registration on the screen through the request identifier (date and time of submission).

If there is any incidence with the electronic application, please contact: [entreu@uv.es](mailto:entreu@uv.es)

2. On paper processing:

Once the telematic application has been submitted, the printed documentation must be submitted to the Secretariat of the Faculty of Economics, either in person or by mail.

The documentation must be sent to the following address:

Secretary of the Faculty of Economics
Avda de los Naranjos s/n.
46022 Valencia (Spain)

Additional important information:
Application forms which imply the need of study subjects that are not given because of the extinction of the plan or of students with 6 exhausted calls.