

REGULATION OF MASTER'S THESES AT ETSE-UV

The general rules for the preparation, tutoring, registration, deposit, defence and assessment of the master's thesis (TFM) are regulated in Chapter V of the [UNIVERSITY OF VALENCIA REGULATIONS FOR OFFICIAL POSTGRADUATE STUDIES](#), approved by the Governing Council Agreement no. ACGUV 199/2017 and, specifically for each degree, in what is established in the subject Master's Thesis of the corresponding curriculum, as approved and published. Additionally, the University of Valencia School of Engineering (ETSE-UV, Escola Tècnica Superior d'Enginyeria de la Universitat de València) issues specific instructions for completing the TFM in all the official master's degrees that it organises.

ETSE-UV specific instructions

- a) At least one the tutors of the master's thesis must be from a department that teaches in the master's degree. In accordance with Art. 15.2 of the [UNIVERSITY OF VALENCIA REGULATIONS FOR OFFICIAL POSTGRADUATE STUDIES](#), only holders of a doctoral degree can tutor the TFM, unless otherwise authorised by the Postgraduate Studies Committee.
- b) A TFM proposal agreed between the student and the tutor must be submitted to the master's degree Academic Coordination Committee (CCA) using the standard form provided, including the subject of the thesis and other relevant information.
- c) If the TFM is completed in collaboration with an institution, organisation or company other than the Universitat de València, an external co-tutor must be appointed and included in the TFM proposal. Also, the student must submit the document “Addendum for an external TFM” to the CCA for approval, specifying the details of such collaboration and including the restrictions, if any, that may prohibit the disclosure and publication of some results and/or the public defence of the work carried out for confidentiality reasons.
- d) Six defence periods have been established for each academic year in the months of November, January, March, May, July and September. In the first five of these periods, from November to July, the deadline for submitting the application for the defence and assessment of the TFM will be the first seven calendar days of each of these months. In September, the deadline will be the first three calendar days of that month. In interuniversity master's degree courses, the Interuniversity Academic Monitoring and Coordination Committee (CISCA) may establish different dates for these periods, while bearing in mind the schedule of management processes for the corresponding academic year approved by the Governing Council. In this case, the CISCA must publish these dates on the master's degree website.
- e) The student must submit the application for the defence and assessment of the TFM through [Seu Electrònica](#), the UV online office, within the deadlines set. The application must enclose the thesis report in PDF format and, if applicable, another file (optional) with the corresponding annexes (in a single file). All TFM documents (report, annexes, etc.) must be prepared in accordance with the rules of style and structure published on the School's website. The tutor will send a report on the thesis to the chair of the examination panel prior to its public defence. This document is for information purposes only and the panel may or may not take it into account.
- f) The date for the defence of the TFM must be set on the last ten days for the months of

November, January, March or May, and within the period from the 16th to the 25th for the month of July. In September, the thesis defence must take place before the last day to record assessment results established in the schedule of academic management processes. In interuniversity master's degree courses, the Cisca may establish different dates for the defence periods, while bearing in mind the schedule of management processes for the corresponding academic year approved by the Governing Council. In this case, the Cisca must publish these dates on the master's degree website.

g) The examination panel, which must not include the tutor, will issue a defence certificate and an assessment report for each master's thesis using the standard forms established for this purpose.

List of forms [for students](#)

Master's thesis proposal

Addendum for an external TFM

Basic rules of style and structure of the TFM

List of forms for [examination panels and tutors](#)

Master's thesis defence certificate (mandatory standard format)

Assessment report of the examination panel on the master's thesis (optional format)

Assessment report of the tutor on the master's thesis (optional format)