IN THE EVENT OF FIRE

CALL FOR HELP

If you detect a fire, **immediately alert** University staff, activate the fire alarm or call building **SECURITY**.

INTERVENE

Without risking your safety, use the fire extinguisher only in the event of a small fire and **if you are trained in using it.**

EVACUATE

If necessary or if the fire alarm is sounding, **quickly** go towards the outside of the building to evacuate, without running, trampling or pushing.

Use evacuation routes and exits. **Never use the lift**. Pay attention to signs.

Keep calm.

The last person to leave the building should close the door to prevent the spread of fire and smoke.

If there is a lot of smoke, get into a **crouching position**. Smoke goes to the highest point.

Do not stop or return inside the building to look for personal belongings or other people. Meet your group at the **OUTDOOR MEETING POINT**.

Do not stop in the exits.

Do not leave the meeting point until you are instructed to return to the building.

SEEK A SAFE AREA

If you are unable to evacuate, seek a safe area. Close the doors and place wet towels on the floor so that smoke does not enter the room. Call (or notify by other means) to state your location, **open the windows and look out** in order to be rescued by firefighters.

IN CASE OF ACCIDENT

1°PROTECT

ACCIDENTS

Before taking action, make sure that both you and the injured person are out of danger (blows, falls, smoke, gas leak, electricity, fire, etc.). Assess if the injured person can be attended in the same location or if it is necessary to move him/her out of danger.

Avoid crowds of people near the injured person. If possible, do not leave the injured person alone at any time.

2° CALL FOR HELP

Immediately notify emergency health services, Tel. 112 and building SECURITY:

ETSE Security: 637 477 400 / 689 189 858 ETSE Caretaker's Office: 96 35 43 505

Campus Health Centre: 96 35 44 321

Burjassot Campus Management Unit:

96 354 43 01 // 96 354 43 05 // 96 354 31 96

It is essential to indicate: who is informing (name), what is happening (fire, accident...) and where it is happening (building, floor, room...).

3° HELP

Stay calm. Monitor vital signs for levels of **consciousness and breathing**. Do not move the injured person, except in cases of imminent danger. Calm the injured person and keep him/her warm with extra clothes or a blanket. Do not give food, drink or medication. Facilitate the arrival of emergency services.

The building of the ETSE-UV has an external semiautomatic defibrillator in the caretaker's office of the Block 0. **See location on the map**.



Escola Tècnica Superior

S

ENCY PROCEDURE

Av. Universidad s/n 46100 Burjassot Valencia Tlf: 963543210 // 963543211





