

Update 19th May 2010

Most important!

Support program: rules for receiving financial aid and opening of a new application period.

This message contains the rules set by the University of Valencia and the CSIC, which manage the grants, on how to proceed with payments. Payments will be done by bank transfer. Please bring enough cash to pay your local expenses even if you are financed. We are not able to pay travel expenses but only local expenses up to a maximum fixed by each organization. We will pay hotel bills and a seminar fee up to the maximum allowed. The latter is taxable. To avoid taxation see below. A copy of the travel tickets is required as proof of your stay. The rules apply to everyone, even those who have already been granted support. The new applicants must be aware that financial aid is quite limited.

Here are the documents required which if sent before the beginning of the workshop will make payments more agile:

1) personal-data.xls form (a spanish version is also included for spanish speaking countries). This document must be filled and signed, scanned and send to us. Without this document there is no payment possible.

2) Tax documents

We attach two documents:

- i)** Enumerates the countries with which Spain has tax agreements.
- ii)** A form which contains the necessary information to be filled out in order to get tax deduction. Some countries accept this form, some others make their own (we need the original form!)

Without this form, Spanish Nationals will be charged 15% and Non Spanish Nationals 24% of the fees we pay you. Hotel bills are exempt, but we need the original bill. Those of you whom we do not pay the hotel directly, please ask for bills, with your name on them, at your hotel, and give them to us on site or send them as soon as you can to avoid delays. In case your local organization needs the bill, we will have to pay you fees and then the tax problem can be dramatic. Thus please make an effort to bring the tax forms.

3) Scanned copy of the passport and Visa

4) Scanned copy of your travel tickets.

Those who want to apply for support now have to send an application (a brief statement with personal data, name, nationality, university or laboratory and the reasons for applying). In case the aid is granted you need to follow the above rules.

We are sorry for the complicated procedure that did not apply before in the case of workshops and conferences, but which has been extended recently to all official payments.

Joannis and Vicente
for the Organizing Committee