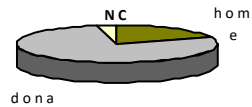
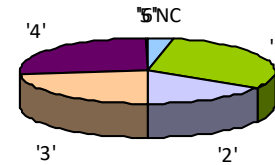


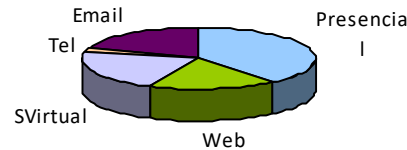
Gender:		
NC	8	3,25%
Male	48	19,51%
Female	190	77,24%

Highest year in which you are enrolled						
NC	1	2	3	4	5	6
8	74	41	58	64	1	0
3,25%	30,08%	16,67%	23,58%	26,02%	0,41%	0,00%



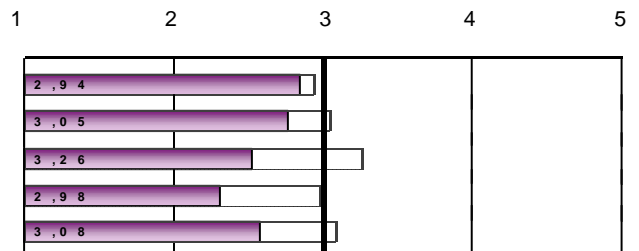
OFFICE OF THE SECRETARY INFORMATION SERVICE

Preferred medium		
Face-to-face information	96	39,18%
Website	43	17,55%
Virtual Office of the Secretary	52	21,22%
Telephone information	7	2,86%
E-mail	47	19,18%



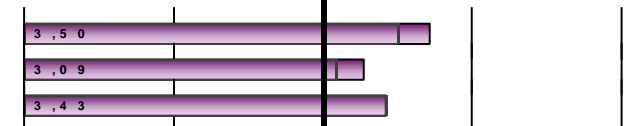
FACE-TO-FACE INFORMATION

Frequency of use of the Office of the Secretary	Very often		Sometimes		Rarely		Frequency						
	16	16,84%	57	60,00%	22	23,16%	Strongly disagree.....	Strongly agree	1	2	3	4	5
1. I consider that opening hours are adequate.	2,84	152	15	22	28	21	8						
2. The organisation of the face-to-face information service is satisfactory and convenient.	2,77	150	21	20	19	32	4						
3. I consider that waiting time is usually admissible.	2,53	151	21	24	30	19	1						
4. In general, the Office of the Secretary has provided enough information.	2,32	151	38	21	13	14	9						
5. In general, I'm satisfied with the personal attention received from the Office of the Secretary.	2,58	150	38	11	13	21	13						



FACULTY/SCHOOL WEBSITE

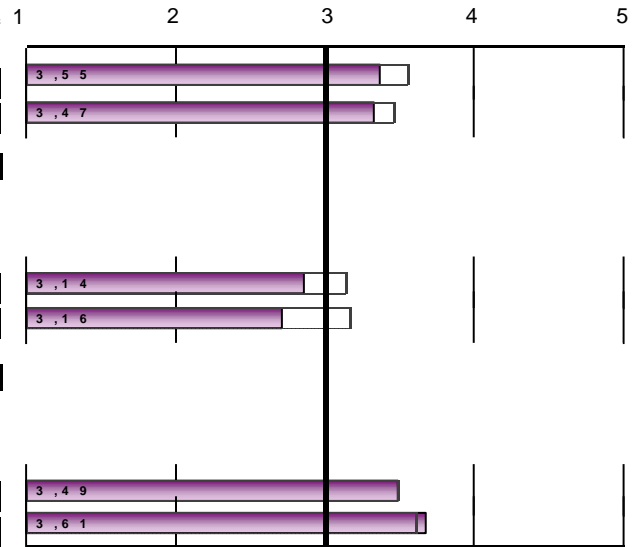
Frequency of use of the Faculty/School website	Very often		Sometimes		Rarely		Frequency						
	26	63,41%	12	29,27%	3	7,32%	Strongly disagree.....	Strongly agree	1	2	3	4	5
6. The website contains sufficient and updated information.	3,72	203	1	4	10	19	9						
7. Information can easily be found on the website.	3,28	203	3	7	13	15	5						
8. I am satisfied with the Faculty/School website.	3,42	203	3	4	12	20	4						



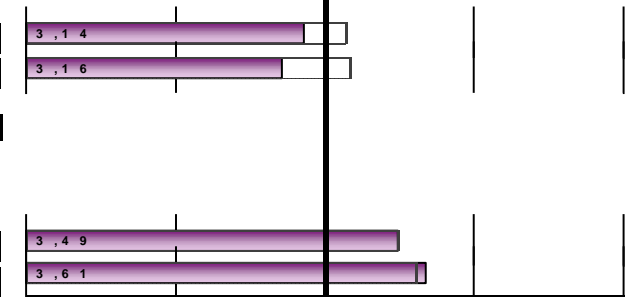
Scale used: from 1 to 5 : Average for academic year

VIRTUAL OFFICE OF THE SECRETARY

Frequency of use of the Virtual Office of the Secretary	Very often		Sometimes		Rarely		Frequency						
	31	59,62%	21	40,38%	0	0,00%	Strongly disagree.....Strongly agree						
							AVERAGE	N/C	1	2	3	4	5
10. The Virtual Office of the Secretary processes requests adequately and is a recommended system.							3,37	194	3	8	13	23	5
11. I think that the response time is suitable.							3,33	197	5	7	11	19	7


TELEPHONE INFORMATION

Frequency of use of the service	Very often		Sometimes		Rarely		Frequency						
	0	0,00%	6	85,71%	1	14,29%	Strongly disagree.....Strongly agree						
							AVERAGE	N/C	1	2	3	4	5
12. I consider that attention provided through this channel is adequate.							2,86	239	0	2	4	1	0
13. In general, I'm satisfied with the attention received.							2,71	239	1	1	4	1	0

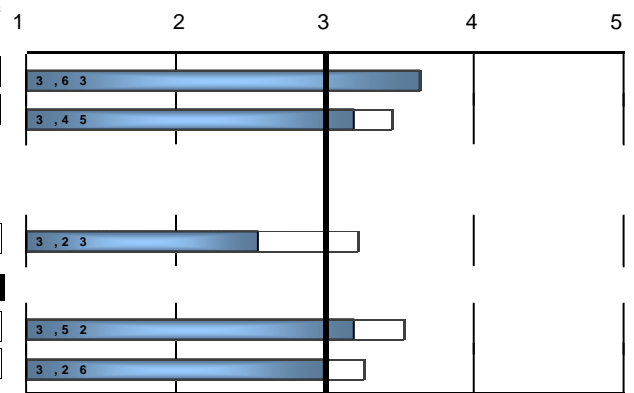

E-MAIL

Frequency of use of the service	Very often		Sometimes		Rarely		Frequency						
	29	63,04%	14	30,43%	3	6,52%	Strongly disagree.....Strongly agree						
							AVERAGE	N/C	1	2	3	4	5
14. I consider that the response time is suitable.							3,49	203	1	5	15	16	6
15. In general, the information received is adequate.							3,67	200	1	5	10	22	8

 Scale used: from 1 to 5 : Average for academic year

PROCEDURES AND FORMALITIES
ENROLMENT

Did you complete the assisted enrolment at the enrolment room of your faculty/school?	Yes		No		Frequency						
	156	66,10%	80	33,90%	Strongly disagree.....Strongly agree						
					AVERAGE	N/C	1	2	3	4	5
16. The assistance received throughout the enrolment process was adequate and sufficient.					3,63	3	10	17	31	56	39
17. My enquiries or formalities related with enrolment have been dealt with appropriately by the Secretary's Office					3,19	20	36	36	45	67	42



Have you requested an early examination attempt?	Yes		No		Frequency						
	40	17,62%	187	82,38%	Strongly disagree.....Strongly agree						
					AVERAGE	N/C	1	2	3	4	5
18. My enquiries or formalities related with cancellation of enrolment have been dealt with appropriately.					2,55	9	6	13	5	3	4

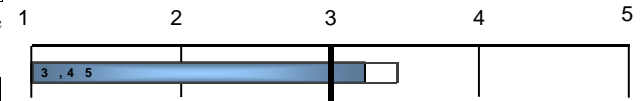
FEES, EXEMPTIONS AND GRANTS

Frequency of use of the service	Very often		Sometimes		Rarely		Frequency						
	29	63,04%	14	30,43%	3	6,52%	Strongly disagree.....Strongly agree						
							AVERAGE	N/C	1	2	3	4	5
19. My enquiries or formalities related with university fees have been dealt with appropriately by the Secretary's							3,20	57	27	28	49	51	34
20. My enquiries or formalities related with grants and exemptions have been dealt with appropriately.							2,99	67	37	27	43	45	27

 Scale used: from 1 to 5 : Average for academic year

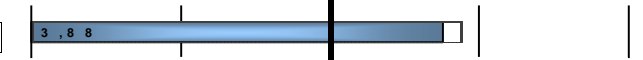
ASSESSMENT RESULTS AND EXAM RECORDS

Have you completed formalities or made enquiries related with assessment results and exam records?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
21. My enquiries or formalities related with assessment results or exam records have been dealt with appropriately.	96	42,67%	129	57,33%	3,23	19	12	11	15	25	14



STUDENT CARD

Have you completed formalities or made enquiries related with the student card?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
22. My enquiries or formalities related with the student card have been dealt with appropriately by the Secretary's	92	40,17%	137	59,83%	3,75	12	8	6	10	30	26



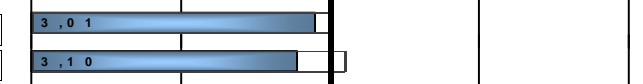
CERTIFICATES

Have you applied for a certificate?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
23. I consider that the time taken to issue a certificate was adequate.	141	59,75%	95	40,25%	3,25	29	17	15	26	31	23
24. My enquiries or formalities related with certificates have been dealt with appropriately by the Secretary's Office					3,21	20	21	19	26	24	31



CREDIT RECOGNITION AND TRANSFER

Have you completed formalities or made enquiries related with credit recognition and transfer?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
25. I consider that the time taken to process applications for credit recognition and transfer was adequate.	100	44,64%	124	55,36%	2,91	15	15	19	21	19	11
26. My enquiries or formalities related with credit recognition and transfer have been dealt with appropriately.					2,77	16	22	14	20	17	11



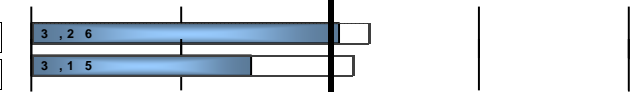
INTERNSHIPS

Have you completed formalities or made enquiries related with internships?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
27. My enquiries or formalities related with internships have been dealt with appropriately by the Secretary's Office	136	58,12%	98	41,88%	3,04	38	19	13	28	21	17



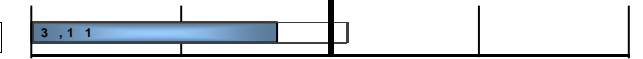
FINAL THESIS

Have you completed formalities or made enquiries related with the final thesis?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
28. The information received on formalities or enquiries related with the final thesis was adequate.	19	8,60%	202	91,40%	3,06	2	4	2	3	5	3
29. I consider that the deadlines for submitting/presenting the final thesis are adequate.					2,47	2	7	3	2	2	3



INTERNATIONAL RELATIONS

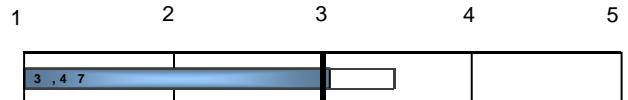
Have you completed formalities or made enquiries related with mobility programmes?	Yes		No		Frequency						
	Count	Percentage	Count	Percentage	AVERAGE	N/C	1	2	3	4	5
30. My enquiries or formalities related with mobility programmes have been dealt with appropriately.	51	22,87%	172	77,13%	2,64	6	12	10	10	8	5



Scale used: from 1 to 5 : Average for academic year

DEGREE CERTIFICATES

Have you completed formalities or made enquiries related with the issue of the degree certificate?	Yes		No		Frequency						
					Strongly disagree.....Strongly agree						
	26	12,21%	187	87,79%	AVERAGE	N/C	1	2	3	4	5
31. My enquiries or formalities related with the degree certificate have been dealt with appropriately.	3,05		5	6	1	6	2	6			



EARLY EXAMINATION ATTEMPT

Have you requested an early examination attempt?	Yes		No		Frequency						
					Strongly disagree.....Strongly agree						
	22	9,87%	201	90,13%	AVERAGE	N/C	1	2	3	4	5
32. My enquiries or formalities related with early examination attempts have been dealt with appropriately.	3,35		5	4	0	3	6	4			



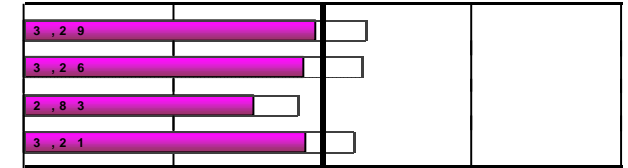
APPEALS AGAINST ASSESSMENT RESULTS

Have you appealed against assessment results?	Yes		No		Frequency						
					Strongly disagree.....Strongly agree						
	22	9,95%	199	90,05%	AVERAGE	N/C	1	2	3	4	5
33. My enquiries or formalities related with appeals against assessment results have been dealt with appropriately, as regards information provided and deadlines.	2,94		6	4	1	4	6	1			



GENERAL

	Frequency							AVERAGE	N/C
	Strongly disagree.....Strongly agree								
	1	2	3	4	5				
The Office of the Secretary carries out the tasks expected from it.	23	45	34	52	70	22	2,96		
The Office of the Secretary usually deals with my requests satisfactorily.	23	47	40	52	61	23	2,88		
I have observed improvements in the general operation of the service on the occasions that I have made use of it.	63	52	39	45	35	12	2,54		
In general, I am satisfied with the operation of the Office of the Secretary of the Faculty or School.	19	52	39	47	60	29	2,89		



Do you miss any service at the office of the secretary of your faculty or school?	Yes		No	
	49	20,94%	185	79,06%

Scale used: from 1 to 5 : Average for academic year

(Student opinion and satisfaction survey)

FACULTY/SCHOOL: C020

FACULTY/SCHOOL: FACULTAT DE MAGISTERI

		OFFICE OF THE SECRETARY INFORMATION SERVICE															
EVOLUCIÓ		1. I consider that opening hours are adequate.		2. The organisation of the face-to-face information service is satisfactory and convenient.		3. I consider that waiting time is usually admissible.		4. In general, the Office of the Secretary has provided enough information.		5. In general, I'm satisfied with the personal attention received from the Office of the		6. The website contains sufficient and updated information.		7. Information can easily be found on the website.		8. I am satisfied with the Faculty/School website.	
Curs	Recollides	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE
18-19	246	94	2,84	96	2,77	95	2,53	95	2,32	96	2,58	43	3,72	43	3,28	43	3,42

		OFFICE OF THE SECRETARY INFORMATION SERVICE										PROCEDURES AND FORMALITIES							
Curs		10. The Virtual Office of the Secretary processes requests adequately and is a		11. I think that the response time is suitable.		12. I consider that attention provided through this channel is adequate.		13. In general, I'm satisfied with the attention received.		14. I consider that the response time is suitable.		15. In general, the information received is adequate.		16. The assistance received throughout the enrolment process was adequate and		17. My enquiries or formalities related with enrolment have been dealt with appropriately by the		18. My enquiries or formalities related with cancellation of enrolment have been dealt with	
		n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE
18-19		52	3,37	49	3,33	7	2,86	7	2,71	43	3,49	46	3,67	153	3,63	226	3,19	31	2,55

		PROCEDURES AND FORMALITIES																	
Curs		19. My enquiries or formalities related with university fees have been dealt with appropriately		20. My enquiries or formalities related with grants and exemptions have been dealt with		21. My enquiries or formalities related with assessment results or exam records have been		22. My enquiries or formalities related with the student card have been dealt with		23. I consider that the time taken to issue a certificate was adequate.		24. My enquiries or formalities related with certificates have been dealt with appropriately		25. I consider that the time taken to process applications for credit recognition		26. My enquiries or formalities related with credit recognition and transfer have been		27. My enquiries or formalities related with internships have been dealt with appropriately	
		n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE
18-19		189	3,2	179	2,99	77	3,23	80	3,75	112	3,25	121	3,21	85	2,91	84	2,77	98	3,04

		PROCEDURES AND FORMALITIES											
Curs		28. The information received on formalities or enquiries related with the final thesis		29. I consider that the deadlines for submitting/presenting the final thesis are adequate.		30. My enquiries or formalities related with mobility programmes have been dealt with		31. My enquiries or formalities related with the degree certificate have been dealt with		32. My enquiries or formalities related with early examination attempts have been		33. My enquiries or formalities related with appeals against assessment results have been	
		n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE
18-19		17	3,06	17	2,47	45	2,64	21	3,05	17	3,35	16	2,94

		GLOBAL							
Curs		The Office of the Secretary carries out the tasks expected from it.		The Office of the Secretary usually deals with my requests satisfactorily.		I have observed improvements in the general operation of the service on the occasions that I		In general, I am satisfied with the operation of the Office of the Secretary of the	
		n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE	n°enq.	AVERAGE
18-19		223	2,96	223	2,88	183	2,54	227	2,89

(Student opinion and satisfaction survey)

FACULTY/SCHOOL: C020

FACULTY/SCHOOL: FACULTAT DE MAGISTERI

** The average item is calculated from three surveys rating.*