

**COURSE DATA****DATA SUBJECT**

Code: 33865
Name: Introduction to Information and Documentation
Cycle: Undergraduate Studies
ECTS Credits: 6
Academic year: 2025-26

STUDY (S)

Degree	Center	Acad. year	Period
1007 - Degree in Information and Documentation	Facultat de Geografia i Història	1	First quarter

SUBJECT-MATTER

Degree	Subject-matter	Character
1007 - Degree in Information and Documentation	Documentation	BASIC

COORDINATION

BAS MARTIN NICOLAS JOAQUÍN

SUMMARY

The course Introduction to Information and Documentation is a subject that is taught quarterly basis in the first degree course in Information and Documentation. Under Curriculum 2009, has a total of 6 credits. This course aims to introduce students to the new information environment that is changing the patterns of behavior of information professionals. Analyze the opportunities and threats of this new stage, becoming available to the students the basic tools for professional development.

In addition, there will be a historical journey through the evolution of the information from the fifteenth century to the present, reviewing disciplines as important as the Bibliography, or phenomena such prominent publishers like Open Access to Information.

PREVIOUS KNOWLEDGE**RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE**

There are no specified enrollment restrictions with other subjects of the curriculum.

OTHER REQUIREMENTS



Generally not requested prior knowledge, while an average knowledge of Computer Science, and dexterity in handling the Internet.

COMPETENCES / LEARNING OUTCOMES

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Be able to apply critical reasoning to the analysis and assessment of alternatives.

Be able to learn independently.

Be able to undertake improvements and propose innovations.

Be able to work in a team and to integrate into multidisciplinary teams.

Capacity to write analytical reports and summaries with regard to management and organisation of information.

Demonstrate organisational and planning skills.

Have computer skills related to the field of study.

Have problem-solving skills.

Have skills for information management.

Show ethical commitment in the relationships with users and in information handling.

DESCRIPTION OF CONTENTS

1. The Bologna Process and the University of Valencia

- The "Peregrinatio academica".
- The "Gran tour" of the Modern Age.
- Bologna and the European Higher Education Area (EHEA).

2. Training in information skills

- The University library.
- Communication tools in the University: mail, Virtual Classroom.
- Collections and services.
- How to look for information in the University libraries.
- Critical analysis of the information obtained.
- Elaboration of a scientific work.



3. Social History of Information and Documentation I

- History of Ancient Libraries.
- Libraries during the Middle Ages.
- Libraries during the 15th to 18th centuries.
- Libraries, between revolutions and industrialization.

4. Social History of the Information and Documentation II

- Trips, letters and books: networks of epistolary sociability in the 18th century.
- Media and public sphere in the Modern Age.

5. Origins of Documentation: Bibliography

- History of Bibliography.
- Object and purpose of Bibliography.
- The bibliographic repertoire.

6. The scientific communication process

- Open access to information.
- Concepts definition: Peer review, eprints (preprints and postprints).
- The process of scientific editing.

WORKLOAD

PRESENCIAL ACTIVITIES

Activity	Hours
Theory	60,00
Total hours	60,00

NON PRESENCIAL ACTIVITIES

Activity	Hours
Attendance at other activities	2,00
Individual or group project	30,00
Independent study and work	34,00
Preparation of lessons	20,00
Preparation for assessment activities	2,00
Resolution of case studies	2,00
Total hours	90,00



TEACHING METHODOLOGY

The course has four hours per week, totaling 58 hours, which is divided into the following content:

1. **Lectures:** following the lecture model, so that the teacher can clearly state the contents of each issue and to highlight important points.
2. **Classes consist of discussions** on the most topical issues on the agenda in order to assess student participation.
3. **Practical work in groups.**
4. **Student participation in tutorials**, either in person or via email.
5. **Visit to the library** and final evaluation test

EVALUATION

1. Written tests: individual final exam will be a footnote percentage of 50%, requiring that the student obtains a score of 5 to averaging.
2. Teamwork: Participation in group work will add 40% of the final grade. The work in Word may be recovered in the 2nd Call, but not the exhibition in PPT.
3. Visit to the library "Joan Reglá" of Humanities and questionnaire: the percentage will be 10% of the final grade. This activity cannot be recovered in the 2nd Call.
4. Visit to the Historical Library of the University of Valencia. It will serve to complement topic 5 of Bibliography. Attendance is compulsory.

In summary, the composition of the final mark shall, in brief, be as follows:

- Written tests: 50%.
- Teamwork: 40% (work 30% and Power Point 10%).
- Practice visit library: 10%.
- TOTAL: 100 %.

This assessment starts from the premise that teaching at the University of Valencia is, by definition, a face teaching. In this sense, the student should be aware that attendance at both the theoretical as well as those of a practical nature is essential for proper monitoring of the contents of the course. The student must also present the possibility of part-time enrollment when it is unable to attend all the courses that make up a full course (60 credits). However, the possibility will be established, where they are properly justified and those students who request the opportunity to be evaluated without having to attend all or part of the classes. In these cases the student should proceed as follows:



- Should be communicated at the beginning of the course teacher / responsible / s of the subject by the occurrence that he can not attend class, must be adequately justified in documentary form.
- The teacher in charge, in the light of this information will decide the possibility of evaluation without full or partial assistance to the classes of the course.

Students who are in this situation must submit for evaluation all work required by the lecturer (not necessarily the same to those required for the course) and may also be called to defend them orally to the lecturer, and conduct a knowledge test. The weight of the final grade work will be 50% and the test the remaining 50% knowledge. Students who do not attend Theoretical activities and / or practices, and individual and collective practical work, will read a series of supplementary texts.

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- BRIGGS, Asa; BURKE, Peter. De Gutenberg a Internet. Una historia social de los medios de comunicación. Madrid: Taurus, 2002.
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- DARNTON, Robert. Edición y subversión. Literatura clandestina en el Antiguo Régimen. Madrid, 2003.
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- PUBLICACIONES PERIÓDICAS: ¿ Anales de Documentación: <http://www.um.es/fccd/anales/> ¿ BiD. Textos Universitaris de Biblioteconomia i Documentació: <http://www.ub.es/biblio/bid/> ¿ Cuadernos de Documentación Multimedia: <http://www.ucm.es/info/multidoc/multidoc/revista/> ¿ El profesional de la Información: <http://www.elprofesionaldelainformacion.com> ¿ Item: Revista de biblioteconomia i documentació. <http://www.cobdc.org/publica/item/index.html> ¿ Revista Española de Documentación Científica: <http://redc.revistas.csic.es/index.php/redc> ¿ Revista General de Información y Documentación: <http://revistas.ucm.es/portal/modulos.php?name=Revistas2&id=RGID> ¿ Titivillus. <https://papiro.unizar.es/ojs/index.php/titivillus>



- INTERNET: ¿ French Book Trade in Enlightenment Europe, 1769-1794 (FBTEE): destaca su base de datos STN Online Database Archive: <http://fbtee.uws.edu.au/main/> que reconstruye el mapa de la circulación de libros en la Europa del siglo XVIII a partir de las cartas conservadas en la Societé Typographique de Neuchâtel (STN). Recoge más de 413.000 ventas de libros realizadas. ¿ A Literary Tour de France. Publishing and the Book Trade in France and Francophone Europe, 1769-1789. <https://wayback.archive-it.org/5488/20210325115631/http://robertdarnton.org/> Portal del professor R. Darnton sobre la STN. ¿ Mapping the Republic of Letters. <http://republicofletters.stanford.edu/> Portal de la Universidad de Stanford dedicado a la reconstrucción de la red epistolar europea del siglo XVIII. <https://academic.oup.com/ahr/article/122/2/400/3096208> ¿ Early Modern Letters Online ¿ EMLO. Forma parte del proyecto Networking the Republic of Letters, 1550-1750 de la Universidad de Oxford y The Andrew W. Mellon Foundation. <http://emlo.bodleian.ox.ac.uk/>.
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