

**COURSE DATA****DATA SUBJECT****Code:** 34356**Name:** Degree Final project**Cycle:** Undergraduate Studies**ECTS Credits:** 6**Academic year:** 2026-27**STUDY (S)**

Degree	Center	Acad. year	Period
1208 - Degree in Podiatry	Facultat d'Infermeria i Podologia	4	Indefinite (Individuals)

**SUBJECT-MATTER**

Degree	Subject-matter	Character
1208 - Degree in Podiatry	Degree Final project	FINAL DEGREE PROJECT

**COORDINATION**

BLASCO GARCIA CARLOS

**SUMMARY**

The Bachelor's Final Project (TFG) course proposes the integration of the theoretical and practical knowledge acquired throughout the degree in podiatry in order to carry out a research exercise. This may take various forms, ranging from the design of a research plan and theoretical investigation to conducting fieldwork. The aim of this project is to promote, protect, prevent, maintain, and restore podiatric health at the individual, family, and community levels through research and the application of scientific evidence in the field of health sciences in general, and podiatry in particular.

This course is governed by the Regulations for Bachelor's and Official Master's Final Projects of the University of Valencia, approved by the Governing Council of the University of Valencia on July 2, 2024.

The purpose of this teaching guide is to provide students and faculty with the necessary information regarding the types of bachelor's final projects that can be undertaken, how students should present the final report, how the project topic is selected, and how it is assessed.

**PREVIOUS KNOWLEDGE****RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE**



There are no specified enrollment restrictions with other subjects of the curriculum.

## OTHER REQUIREMENTS

This course is part of Module 5, entitled *Integrated Clinical Practicum*. According to the Degree Verification Report, students who wish to enroll must have completed at least 90 ECTS credits. Nevertheless, in order to make the most of the integration of knowledge, it is recommended that students have completed all courses from previous academic years.

## COMPETENCES / LEARNING OUTCOMES

### 1208 - Degree in Podiatry

Acquire capacity in the clinical management of podiatry services.

Be able to use elements of documentation, statistics, computer science and general methods of epidemiological analysis.

Design specific intervention plans for the treatment of the foot at risk: diabetic, neurological and vascular.

Design the integral intervention plan or podological treatment.

Develop social skills for communication and for dealing with the patient and other professionals.

Develop the ability to carry out the radiological activities typical of podiatry.

Develop the capacity to design protocols and to implement and evaluate them.

Develop the skill and dexterity in the use of instruments, equipment and machinery used for the preparation and implementation of podological treatments.

Develop the techniques of physical exploration.

Evaluate the results obtained from the podiatry care process.

Exchange information with the various health professionals and authorities involved in the prevention, promotion and protection of health.

Formalise and apply the clinical method in podology.

Give a diagnosis and a prognosis.

Guarantee the quality of care in the practice of podiatry.

Interpret the results of complementary tests and rationalise their use.

Keep knowledge, skills and attitudes up to date.

Perform cardiopulmonary resuscitation techniques in emergencies.



Prepare and interpret clinical reports.

Prepare a podiatric medical history and record the information obtained.

Pre-professional work placement in university podiatry clinics and accredited centres, with a final assessment of competences, which will allow students to acquire professional values and skills.

Prescribe, administer and apply pharmacological, orthopodological, physical and surgical treatments.

## DESCRIPTION OF CONTENTS

### 1. Types of Projects and Thematic Areas

According to Article 4.2 of the *Regulations for Bachelor's and Official Master's Final Projects* of the University of Valencia, the Bachelor's Final Project (TFG) must fall into one of the following categories:

1. Academic papers based on literature review and bibliographic research.
2. Experimental or theoretical works.
3. Professional application projects.
4. Other types of work not included in the above categories, as specified in the verified curriculum and specific regulations for each degree.

The main areas or thematic lines proposed by the TFG Committee of the Academic Degree Committee (CAT), which will guide the projects for the current academic year, are as follows (RTFG-CAT Art. 6.2):

- a) Biomechanics and Pathomechanics of the lower limbs.
- b) Orthopodiatry.
- c) Podiatric Surgery and Chiroprody.
- d) Health Education.
- e) Basic Knowledge.

This list of thematic areas, or parts of it, may vary in future academic years. The committee will inform students in advance, via the virtual classroom, about the specific topics available within each area, based on the faculty's proposals. This will always take place before the selection of the research topic.

Another important aspect is that the design and development of the projects must include a gender



perspective, as required by the Degree Verification Document for the Bachelor's Degree in Podiatry at the University of Valencia.

Additionally, the TFG may be related to internships in healthcare institutions. In such cases, the list of available internship locations will be made public, or students will be allowed to choose from available placements at the time of enrollment (RTFG-UV Art. 7.2).

The selection of the project supervisor will take place at the end of September or the beginning of October.

## 2. Assignment of Project and Supervisor

The assignment of the project and supervisor will take place once the final list of students enrolled in the course is confirmed. The procedure will be as follows:

1. The TFG Committee will publish the list of faculty members available to supervise projects along with their proposed thematic lines. This list will be made available in the virtual classroom in sufficient time for students to review it.
2. Since students will select their TFG based on their academic transcript's grade point average (GPA), the committee will publish a list of GPAs in the virtual classroom so that students know the order in which they will choose.
3. The committee will summon students for project selection. If a student cannot attend the selection process in person, they may delegate their choice to another person by submitting the appropriate authorization form, which will be made available beforehand.
4. In cases of extended sick leave or academic leave of the assigned supervisor, the committee will assign a replacement supervisor.
5. If a student wishes to carry out the TFG at an institution, organization, or company, two supervisors will be assigned: one external (from the company, institution, or organization) and one academic (the faculty member chosen at the time of selection). In this case, the *Agreement for the Execution of the Bachelor's Final Project [TFG] or Master's Final Project [TFM]* must be duly completed and signed in advance.

## WORKLOAD

### PRESENCIAL ACTIVITIES

Activity	Hours
Attendance at supplementary activities	0,00
Monitoring and tutoring of the bachelor's thesis	0,00



Presentation and defence of the bachelor's thesis	0,00
<b>Total hours</b>	<b>0,00</b>

### NON PRESENCIAL ACTIVITIES

Activity	Hours
Independent preparation of the bachelor's thesis	0,00
Preparation of the bachelor's thesis project	0,00
<b>Total hours</b>	<b>0,00</b>

### TEACHING METHODOLOGY

A face-to-face session will be held to introduce the course. The date, time, and location will be announced well in advance. The session will last a maximum of two hours.

After the course is introduced by the coordinator, it is the responsibility of the assigned supervisor to guide their student throughout the entire development of the project.

If the TFG is carried out in collaboration with an institution, organization, or company other than the University of Valencia, that entity must appoint a supervisor who, acting as an external advisor, will collaborate with the academic supervisor in defining and developing the content of the TFG.

Likewise, it is necessary to inform the TFG Committee -or the Podiatry Academic Committee (CAT)- in advance if there are any confidentiality restrictions that might prevent the presentation, publication, or public defense of some results or of the completed work.

The course coordination recommends following the work plan outlined below:

a. Initial Meeting. The student must download the research planning document from the virtual classroom and complete it in order to discuss it with their supervisor. This meeting should take place no later than the first half of November.

b. Second Meeting. The supervisor and student meet again to finalize the research plan. The supervisor must complete and submit the student's progress tracking form via the virtual classroom. The committee will only verify that the task has been completed by the supervisor. This meeting should be held before the Christmas break.

c. Third Meeting. The student must upload to the virtual classroom all the written material of their project that has been approved by the supervisor. The committee will only verify that the task has been completed. This step takes place at the end of February.

d. Fourth Meeting. The student must again upload all approved written material of the project to the virtual classroom. The committee will only check that the task has been completed. This should be done before the Easter holiday period.



## EVALUATION

The evaluation consists of two parts: the submission of the manuscript and complementary materials containing all the information related to the Final Degree Project (TFG), and secondly, the defense of the research before a panel composed of three faculty members. The manuscript can be submitted in either a scientific article format or an extended version. If the scientific article format is chosen, the student must select the journal where they would potentially like to publish the research after the defense, if applicable, and follow that journal's author guidelines to write and structure the manuscript. If the extended version is chosen, the length and structure of the manuscript will be jointly agreed upon by the student and their supervisor.

The TFG can be submitted and defended during the first or second examination session. It is up to the student to decide, in consultation with and with authorization from their supervisor. To select the examination session, the course coordination will enable a mandatory questionnaire in the virtual classroom before the deadline specified in the Academic Course Calendar (OCA). Once the session is selected, the course coordination will form the evaluation panels and assign each student to a panel by random draw. The next step is for the student to submit their manuscript (whether scientific article or extended format) to the electronic headquarters of the University of Valencia Estudi General within the submission window established by course coordination. The supervisor's authorization must also be submitted. This authorization will be made available to the supervisor via the virtual classroom in due time.

Failure to respond to the questionnaire will be considered a withdrawal from the evaluation, meaning the course must be repeated.

If any modifications are made after the initial submission to the University's electronic platform, the student must resubmit the manuscript along with renewed supervisor authorization. In this case, only the last version submitted will be considered. The deadline for modifications is the same as the final submission date.

Students who, due to participation in an ERASMUS training stay, cannot be physically present at the designated location for the defense of their Final Degree Project (TFG) will have the option to be evaluated via the Zoom platform. The TFG Committee will be responsible for managing this process.

**The supervisor is responsible for 60% of the final grade (6 points). The minimum required score from the supervisor is 3 points.**

The supervisor must complete the evaluation rubric available in the virtual classroom, sign it digitally, and upload it to the designated folder. In addition, the supervisor must write a report with any relevant observations, which may be read by the panel either before or after the defense and before issuing the final grade for the student.



**The panel is responsible for the remaining 40% of the final grade (4 points). The minimum required score from the panel is 2 points.**

The panel evaluates only the oral defense and is not required to read the manuscript. The panel must be composed of three faculty members from departments involved in teaching the podiatry degree. One will act as President, one as Secretary, and one as Member. No member of the panel may have supervised the project they are evaluating. Exceptionally, the panel may be formed by two members, in which case one will act as President and the other as Secretary. As part of the evaluation process, panel members must have access to the final manuscripts, whether in article or extended format, at least one week in advance, along with the supervisor's evaluation and report. Access will be granted via the virtual classroom.

The panel will operate as follows: The President of the panel must introduce the members and indicate their roles (President, Secretary, Member). The student will be informed that they have a maximum of 10 minutes to orally defend their Final Degree Project. Once the presentation is finished, the panel will spend an additional 20 minutes asking any questions they consider relevant.

After this Q&A session, the student and all attendees must leave the room to allow for the panel's private deliberation. Once the panel reaches a decision, one of its members will invite the student and attendees back into the room to announce the result of the evaluation.

The panel must submit an evaluation report for each student, specifying the start time of the evaluation (each student is assigned an individual time) and the date of the evaluation. This evaluation rubric will be available in the virtual classroom. The rubric will include: The individual score given by each panel member and the average score, which will be the final grade awarded by the panel. Each rubric must be properly completed and digitally signed, and then uploaded to the virtual classroom to make it accessible to the TFG Committee. By default, this task will be carried out by the Secretary of the panel. If the panel considers that a student may qualify for the grade of Distinction (Matrícula de Honor), it must complete the specific rubric enabled for that purpose. In such cases, the TFG Committee will be responsible for awarding the Distinction after reviewing all the scores from all panels in that examination session, in accordance with the grading regulations of the Universitat de València Estudi General.

## REFERENCES

- Bàsiques REFERÈNCIES - Ferrer-Cerveró, V., Carmona-Monferrer, M. y Soria-Ortega, V. (Eds). (2012). El Trabajo Fin de Grado. Guía para estudiantes, docentes y agentes colaboradores. Madrid: McGraw-Hill. - Barrios-Casares, M., Barrientos-Rastrojo, J. (Eds.) (2016). El trabajo de fin de grado: teorías y prácticas. Madrid: Visión Libros. - García Sanz, M.P., Martínez-Clares, P. (2012). Guía práctica para la realización de trabajos fin de grado y trabajos de máster. Murcia: Universidad de Murcia. - Serrano-Gallardo, P. (2012). Trabajo Fin de Grado en Ciencias de la salud. Madrid: DAE (Difusión Avanzada en Enfermería). - Serés E., Rosich L., y Bosch F. (Coord.)



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