COURSE DATA

DATA SUBJECT

Code: 35228
Name: External internships
Cycle: Undergraduate Studies
ECTS Credits: 10.5
Academic year: 2025-26

STUDY (S)

Degree	Center	Acad. year	Period
1303 - Degree in Law	Facultat de Dret	4	Indefinite (Individuals)

SUBJECT-MATTER

Degree	Subject-matter	Character
1303 - Degree in Law	External Internships	INTERNSHIPS

COORDINATION

LOIS CABALLE ANA ISABEL

SUMMARY

The subject "Practicum" is aimed at Law students who are at an advanced stage of their degree, in order to get the most out of this subject. Students enrolled in this subject will be able to carry out a period of work experience related to the academic content of the degree, in law firms, companies and/or public and private institutions. These internships will be supervised by a lecturer from the Faculty of Law.

PREVIOUS KNOWLEDGE

RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE

There are no specified enrollment restrictions with other subjects of the curriculum.

OTHER REQUIREMENTS

Students who meet the following two requirements may apply for the Practicum:
1. To have passed 162 credits of the degree.
2. Students must have passed 60 credits of core subjects of the degree (all 1st year subjects).

COMPETENCES / LEARNING OUTCOMES

1303 - Degree in Law

Acquire basic knowledge of legal arguments.

Be able to analyse legal problems and synthesise their approach and resolution.

Be able to apply constitutional principles and values, the respect for human rights, with special attention to equality between men and women, sustainability and the culture of peace as working tools in the interpretation of the legal system.

Be able to communicate correctly both orally and in writing in the field of law.

Be able to read and interpret legal texts.

Be able to use information and communication technology to obtain and select legal information.

Be able to use legal sources (legal, jurisprudential and doctrinal).

Develop critical awareness for the analysis of the legal system and develop the legal dialectic.

Have negotiation and conciliation skills.

Recognise the importance of law as a system for regulating social relations.

Understand the basic functions of the different legal professions.

Understand the legal system as unitary and have an interdisciplinary perspective of legal problems.

DESCRIPTION OF CONTENTS

1. MODEL 1: LAW FIRM

1.- AREAS OR FIELDS OF PROFESSIONAL ACTIVITY: law firm
2.- COMPETENCES OR LEARNING OUTCOMES: those indicated as competences and learning outcomes of the subject External Internships -see above-, to be achieved through the activities detailed in additional information.
3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: lawyer
4.- ADDITIONAL INFORMATION:
INTERNAL ACTIVITIES TO BE CARRIED OUT BY STUDENTS IN THE PROFESSIONAL OFFICE:
A) Description of possible work to be carried out according to subjects: Study of judicial and extrajudicial files in progress. Preparation of all types of legal documents. Visits to different official bodies, registers and notary's offices. Meetings with clients.
B) Description of possible work to be carried out in terms of the preparation of matters and documentation on them. Communications with clients. Formal complaints (written and telephone). Research of jurisprudence. Legal grounds for the case. Preparation of trials.
EXTERNAL ACTIVITIES TO BE CARRIED OUT BY STUDENTS:

A) Possible participation in judicial matters and attendance at procedural acts. Attendance at legal proceedings with the lawyer in charge of the case.
B) Possible collaboration of the student in the preparation and drafting of private documents or legal business. In collaboration with the lawyer tutor, preparation and drafting of private documents (contracts, statutes of communities and associations, commercial contracts, etc.) and public documents (minutes of deeds of sale, marriage contracts, wills, inheritances, etc.).
C) Possible visits or meetings outside the professional office. Attendance at visits and other formalities to be carried out before the Courts, Courts of Appeal and Prisons. Attendance, management and formalities at notary's offices, registers, tax offices, etc.

2. MODEL 2: PROFESSIONAL OFFICE OF A PROCURATORS

1.- AREAS OR FIELDS OF PROFESSIONAL ACTIVITY: professional office of a procurator
2.- COMPETENCES OR LEARNING OUTCOMES: those indicated as competences and learning outcomes of the subject External Internships -see above-, to be achieved through the activities detailed in additional information.
3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: procurator
4.- ADDITIONAL INFORMATION:
Handling, attendance at trials, evidence, attachments, seizures and other incidents, as well as their follow-up, related to the following procedures:
- Verbal trials.
- Verbal eviction trials.
- Ordinary trials.
- Exchange trials.
- Payment order proceedings.
- Mutual and contentious separations.
- Divorces by mutual agreement and contentious.
- Incidents of Modification of Measures.
- Executory Lawsuits.
- Appeals of Judgments of Reference.
- Contentious Administrative Appeals before the High Court of Justice.
- Criminal Proceedings.
- Filing of Letters Rogatory Letters.
- Official letters.
- Orders to Registries and Notaries.

Preparation for presentation in Court of:
- Lawsuits.
- Writs related to the different proceedings.

And other programmes as described in

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WORKLOAD

PRESENCIAL ACTIVITIES

Activity	Hours
Attendance at the internship centre	281,00
Attendance at supplementary activities	0,00
Monitoring and tutoring of internships	10,00
Total hours	**291,00**

NON PRESENCIAL ACTIVITIES

Activity	Hours
Independent study and work	0,00
Preparation of supplementary reports	0,00
Preparation of the internship report and evaluation of the internship	24,00
Total hours	**24,00**

TEACHING METHODOLOGY

The University tutor may monitor the internship through regular meetings, email, videoconferences, etc. Once the internship is completed, and within a maximum of 10 days, the student must submit the internship report to the academic tutor. A section will be available on the degree program website (http: //www.uv.es/dret/) with additional information for preparing the internship report.

EVALUATION

Documentation

Once the internship is completed, and within a maximum of 10 days, the student will submit a report of the activities completed to the academic tutor, following the tutor's instructions and those in the Student Guide for External Internships.

The tutor from the company or institution will receive the 'Final Evaluation Report' electronically at the end of the internship, which will be completed and sent electronically to the academic tutor.

Grading

To assess the internship competencies, the following criteria will be taken into account, weighted through continuous assessment by the academic tutor:

- 30% Report from the internship tutor from the company or institution.
- 10% Attendance at tutorials - presentation of periodic reports - and at job orientation courses and seminars - notably the Employment Forum and Professional Career Days of the Faculty.
- 60% Evaluation of the Final Internship Report, which must address the description of the

sector of activity, the company/entity, the activities carried out, the applications of the knowledge derived from studies to the practice performed, the competencies and skills developed during the internship, personal assessment of the internship, and include bibliography.

Following these criteria, the academic tutor evaluates the student's internship and gives a grade on the corresponding transcript, as is done with the rest of the degree subjects.

However, if the tutor deems the internship worthy of a first-class honors, he or she will assign an outstanding grade and propose that the Internship Committee award it.

REFERENCES

Student's Guide for External Internships