



COURSE DATA

DATA SUBJECT

Code: 35362

Name: External internships in Sociology - Political and Public Administration Sciences

Cycle: Undergraduate Studies

ECTS Credits: 18

Academic year: 2025-26

STUDY (S)

Degree	Center	Acad. year	Period
1924 - Double Degree Prog. Sociology-Political and Public Administration Sciences	Facultat de Ciències Socials	5	Indefinite (Individuals)
1924 - Double Degree Prog. Sociology-Political and Public Administration Sciences	Facultat de Dret	5	Indefinite (Individuals)
1925 - Double Degree Prog. Sociology-Political and Public Administration Sciences	Facultat de Dret	5	Indefinite (Individuals)

SUBJECT-MATTER

Degree	Subject-matter	Character
1924 - Double Degree Prog. Sociology-Political and Public Administration Sciences	Year 5 compulsory subjects	COMPULSORY
1924 - Double Degree Prog. Sociology-Political and Public Administration Sciences	Year 5 compulsory subjects	COMPULSORY
1925 - Double Degree Prog. Sociology-Political and Public Administration Sciences	Year 5 compulsory subjects	COMPULSORY

COORDINATION

LORENTE CAMPOS RAUL

LOIS CABALLE ANA ISABEL

SUMMARY

The 'External Internship' course is aimed at students of the Double Degree in Sociology and Political Science and Public Administration who are at an advanced stage of their degree, in order to maximize the benefits of this course. Students enrolled in this course may complete a period of internship work related to the academic content of the degree in companies and/or public and private institutions. These internships will be supervised and mentored by a tutor from the Faculty of Law or the Faculty of Social Sciences, preferably from the area of specialization relevant to the position offered.

PREVIOUS KNOWLEDGE



RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE

There are no specified enrollment restrictions with other subjects of the curriculum.

OTHER REQUIREMENTS

Have completed 236 credits of the degree, including the complete first year.

COMPETENCES / LEARNING OUTCOMES

DESCRIPTION OF CONTENTS

PROGRAM 1. PUBLIC ADMINISTRATION AND CITY COUNCILS

- Gather systematic information from various fields of administration: policy and regulatory development, community facilities, social needs, education and culture, citizen participation, employment promotion, youth, and culture. Organize and analyze data, draft reports, and establish recommendations for public policy.
- Direct observation in problem management and in grassroots teams, service promotion, and citizen participation.
- Collaborate in the design, execution, and evaluation of projects.

PROGRAM 2. BUSINESS

- Systematically gather information, organize it, and produce reports with recommendations for action.
- Address issues related to company culture, internal communication, labor relations, and continuing education. Participate in business projects related to social and market analysis.

PROGRAM 3. ORGANIZATIONS

- Intervene in two directions:
 - a) Analyze and diagnose the internal dynamics of the organization itself.
 - b) Study the organization's relationship with its environment: the services it provides, the social groups it addresses, serves, or represents, clients, and suppliers.
- Systematically gather information, organize it, and generate reports on the various aspects that affect the life of organizations. Participate in social action and cooperation projects.

PROGRAM 4. RESEARCH INSTITUTES

- Participate in various processes involving the preparation of social diagnoses, evaluation of social policies, etc., through data collection and analysis.
- Intervene in research projects by taking on specific tasks. Actively participate in research teams by taking on specific tasks.

PROGRAM 5. POLITICAL PARTIES AND UNIONS

- Participate in political and social consulting.
- Assist in the development of proposed standards, regulations, and policy proposals.
- Provide support in the preparation of debates by gathering key information.
- Conduct sociological studies on membership, design, and develop satisfaction surveys.
- Evaluate political and electoral campaigns.
- Participate in organizations' internal evaluation processes, identifying best practices, and proposing improvements to internal management and organizational processes.
- Prepare reports on the political party's or union's future prospects.



WORKLOAD

PRESENCIAL ACTIVITIES

Activity	Hours
Attendance at the internship centre	350,00
Attendance at supplementary activities	0,00
Monitoring and tutoring of internships	12,50
Total hours	362,50

NON PRESENCIAL ACTIVITIES

Activity	Hours
Independent study and work	30,00
Preparation of supplementary reports	0,00
Preparation of the internship report and evaluation of the internship	57,50
Total hours	87,50

TEACHING METHODOLOGY

Meetings, attendance at tutorials.

Attendance at the internship center and contact and meetings with the tutor from the Collaborating Center.

Attendance at seminars throughout the academic year.

Preparation of activities and seminars. Preparation of the final internship report.

EVALUATION

Documentation

Once the internship is completed, and within a maximum of 10 days, the student will submit a report of the activities completed to the academic tutor, following the tutor's instructions and those in the Student Guide for External Internships.

The tutor from the company or institution will receive the 'Final Evaluation Report' electronically at the end of the internship, which will be completed and sent electronically to the academic tutor.

Grading

To assess the internship competencies, the following criteria will be taken into account, weighted through continuous assessment by the academic tutor:



- 30% Report from the internship tutor from the company or institution.
- 10% Attendance at tutorials and career guidance courses and seminars.
- 60% Evaluation of the Internship Final Report

Following these criteria, the academic tutor evaluates the student's internship and gives a grade on the corresponding transcript, as is done with the rest of the degree subjects.

However, if the tutor deems the internship worthy of a first-class honors, he or she will assign an outstanding grade and propose that the Internship Committee award it.

REFERENCES

- [Student's Guide](#)
- Freixá, M., Novella, A.M. y Pérez Escoda, N., Elementos para una buena experiencia de prácticas externas que favorece el aprendizaje. Octaedro/ICE UB, Barcelona, 2012. - Raposo Díaz, M. y Zabalza Beraza, M.A., La formación práctica de estudiantes universitarios: repensando el Prácticum. Revista de Educación, nº 354, 2010, pág. 17 y ss. - Moreno Gené, J., La nueva regulación de las prácticas académicas externas, Rev. Estudios Financieros, Trabajo y Seguridad Social, nº 349, 2012. - Reglament de Pràctiques externes de la Universitat de València (ACGUV 131/2012 de la Universitat de València). http://www.uv.es/graus/normatives/Reglament_PE_ACGUV.pdf