

**COURSE DATA****DATA SUBJECT****Code:** 36754**Name:** Internship**Cycle:** Undergraduate Studies**ECTS Credits:** 18**Academic year:** 2026-27**STUDY (S)**

Degree	Center	Acad. year	Period
1931 - Double Degree Program in Sociology-Political Sciences and Public Administr.	Facultat de Ciències Socials	5	Indefinite (Individuals), Second quarter

SUBJECT-MATTER

Degree	Subject-matter	Character
1931 - Double Degree Program in Sociology-Political Sciences and Public Administr.	Prácticas externas	INTERNSHIPS

COORDINATION

LOIS CABALLE ANA ISABEL

SUMMARY

The 'External Internship' course is aimed at students of the Double Degree in Sociology and Political Science and Public Administration who are at an advanced stage of their degree, in order to maximize the benefits of this course. Students enrolled in this course may complete a period of internship work related to the academic content of the degree in companies and/or public and private institutions. These internships will be supervised and mentored by a tutor from the Faculty of Law or the Faculty of Social Sciences, preferably from the area of specialization relevant to the position offered.

PREVIOUS KNOWLEDGE**RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE**

There are no specified enrollment restrictions with other subjects of the curriculum.

OTHER REQUIREMENTS



Have completed 236 credits of the degree, including the complete first year.

COMPETENCES / LEARNING OUTCOMES

1931 - Double Degree Program in Sociology-Political Sciences and Public Administr.

Acquire an ethical commitment to social problems.

Acquire basic knowledge of legal arguments.

Acquire the knowledge needed to function in the knowledge society and be able to use ICT properly to evaluate, use and communicate legal information.

Be able to adapt to new situations.

Be able to adopt a sensitive attitude towards social, economic and environmental issues.

Be able to analyse and synthesise legal texts, jurisprudence and doctrine.

Be able to analyse legal problems and synthesise their approach and resolution.

Be able to communicate correctly both orally and in writing.

Be able to communicate correctly both orally and in writing.

Be able to communicate correctly both orally and in writing in the field of law.

Be able to correctly search, locate, analyse and select different sources of legal information.

Be able to generate ideas.

Be able to lead work teams.

Be able to learn autonomously.

Be able to make decisions based on legal grounds.

Be able to organise and plan study and research.

Be able to read and interpret legal texts.

Be able to recognise and value diversity and multiculturalism.

Be able to use legal sources (legal, jurisprudential and doctrinal).

Be able to work in a coordinated team.

Be able to work in interdisciplinary teams in the field of law.

Capacidad para utilizar los principios y valores constitucionales, el respeto a los derechos humanos, con



especial atención a la igualdad entre hombres y mujeres, la sostenibilidad y la cultura de la paz, como herramientas de trabajo en la interpretación del ordenamiento jurídico.

Develop critical awareness for the analysis of the legal system and develop the legal dialectic.

Develop critical reasoning.

Have initiative and an entrepreneurial spirit.

Have negotiation and conciliation skills.

Know and understand other cultures and customs.

Que los estudiantes hayan demostrado poseer y comprender conocimientos en un área de estudio que parte de la base de la educación secundaria general, y se suele encontrar a un nivel que, si bien se apoya en libros de texto avanzados, incluye también algunos aspectos que implican conocimientos procedentes de la vanguardia de su campo de estudio.

Recognise the importance of law as a system for regulating social relations.

Show motivation for quality and innovation.

Students must be able to communicate information, ideas, problems and solutions to both expert and lay audiences.

Students must have developed the learning skills needed to undertake further study with a high degree of autonomy.

Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration.

Understand the basic functions of the different legal professions.

Understand the legal system as unitary and have an interdisciplinary perspective of legal problems.

DESCRIPTION OF CONTENTS

PROGRAM 1. PUBLIC ADMINISTRATION AND CITY COUNCILS

- Gather systematic information from various fields of administration: policy and regulatory development, community facilities, social needs, education and culture, citizen participation, employment promotion, youth, and culture. Organize and analyze data, draft reports, and establish recommendations for public policy.
- Direct observation in problem management and in grassroots teams, service promotion, and citizen participation.
- Collaborate in the design, execution, and evaluation of projects.

**PROGRAM 2. BUSINESS**

- Systematically gather information, organize it, and produce reports with recommendations for action.
- Address issues related to company culture, internal communication, labor relations, and continuing education. Participate in business projects related to social and market analysis.

PROGRAM 3. ORGANIZATIONS

- Intervene in two directions:
 - a) Analyze and diagnose the internal dynamics of the organization itself.
 - b) Study the organization's relationship with its environment: the services it provides, the social groups it addresses, serves, or represents, clients, and suppliers.
- Systematically gather information, organize it, and generate reports on the various aspects that affect the life of organizations. Participate in social action and cooperation projects.

PROGRAM 4. RESEARCH INSTITUTES

- Participate in various processes involving the preparation of social diagnoses, evaluation of social policies, etc., through data collection and analysis.
- Intervene in research projects by taking on specific tasks. Actively participate in research teams by taking on specific tasks.

PROGRAM 5. POLITICAL PARTIES AND UNIONS

- Participate in political and social consulting.
- Assist in the development of proposed standards, regulations, and policy proposals.
- Provide support in the preparation of debates by gathering key information.
- Conduct sociological studies on membership, design, and develop satisfaction surveys.
- Evaluate political and electoral campaigns.
- Participate in organizations' internal evaluation processes, identifying best practices, and proposing improvements to internal management and organizational processes.
- Prepare reports on the political party's or union's future prospects.

WORKLOAD**PRESENCIAL ACTIVITIES**

Activity	Hours
Attendance at the internship centre	350,00
Attendance at supplementary activities	0,00
Monitoring and tutoring of internships	12,50
Total hours	362,50

NON PRESENCIAL ACTIVITIES

Activity	Hours
Independent study and work	30,00
Preparation of supplementary reports	0,00
Preparation of the internship report and evaluation of the internship	57,50
Total hours	87,50

TEACHING METHODOLOGY



Meetings, attendance at tutorials.

Attendance at the internship center and contact and meetings with the tutor from the Collaborating Center.

Attendance at seminars throughout the academic year.

Preparation of activities and seminars. Preparation of the final internship report.

EVALUATION

Documentation

Once the internship is completed, and within a maximum of 10 days, the student will submit a report of the activities completed to the academic tutor, following the tutor's instructions and those in the Student Guide for External Internships.

The tutor from the company or institution will receive the 'Final Evaluation Report' electronically at the end of the internship, which will be completed and sent electronically to the academic tutor.

Grading

To assess the internship competencies, the following criteria will be taken into account, weighted through continuous assessment by the academic tutor:

- 30% Report from the internship tutor from the company or institution.
- 10% Attendance at tutorials and career guidance courses and seminars.
- 60% Evaluation of the Internship Final Report.

Following these criteria, the academic tutor evaluates the student's internship and gives a grade on the corresponding transcript, as is done with the rest of the degree subjects.

However, if the tutor deems the internship worthy of a first-class honors, he or she will assign an outstanding grade and propose that the Internship Committee award it.

REFERENCES

[Student's Guide](#)