

**COURSE DATA****DATA SUBJECT****Code:** 36756**Name:** Internship**Cycle:** Undergraduate Studies**ECTS Credits:** 13.5**Academic year:** 2026-27**STUDY (S)**

Degree	Center	Acad. year	Period
1930 - Double Degree Programme in Law and Political and Public Admin. Sciences	Facultat de Dret	5	Indefinite (Individuals)

**SUBJECT-MATTER**

Degree	Subject-matter	Character
1930 - Double Degree Programme in Law and Political and Public Admin. Sciences	Pràcticas externes	INTERNSHIPS

**COORDINATION**

LOIS CABALLE ANA ISABEL

**SUMMARY**

The subject `External Internships` is aimed at students of the double Degree in Political Science and Public Administration and Law, who are at an advanced stage of their degree, in order to get the most out of this subject. Students enrolled in this subject will be able to carry out a period of work experience related to the academic content of the degree, in companies or public and private institutions. These placements will be supervised by a lecturer from the Faculty, preferably from the field of specialisation of the place offered.

**PREVIOUS KNOWLEDGE****RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE**

There are no specified enrollment restrictions with other subjects of the curriculum.



## **OTHER REQUIREMENTS**

The student must have passed 236 credits of the degree, including the 60 basic credits.

- Credits for professional experience may only be recognised for the following professions without a professional qualification:
- Positions of representation or political trust in local, regional, national administration or in international organisations
- Executive positions in political parties.
- Executive positions in think tanks or pressure groups.

A certificate accrediting the experience accumulated in each of the different positions will be required.

The subject credits will be recognised when the following conditions are met:

- A minimum of one year's experience can be accredited in the regional or national administration, in international organisations or in government positions in municipalities

with more than 10,000 inhabitants. Also for positions in political parties, think tanks or lobbying groups at national level.

- A minimum of two years' experience in opposition positions in municipalities with a population of more than 10,000 inhabitants is required. Also for positions in political parties, think tanks or pressure groups at regional level.

- A minimum of four years' experience in any position in municipalities with less than 10,000 inhabitants can be accredited. Also for positions in political parties, think tanks or pressure groups at local level.

## **COMPETENCES / LEARNING OUTCOMES**

### **1930 - Double Degree Programme in Law and Political and Public Admin. Sciences**

Acquire an ethical commitment to social problems.

Acquire basic knowledge of legal arguments.

Acquire the knowledge needed to function in the knowledge society and be able to use ICT properly to evaluate, use and communicate legal information.

Be able to adapt to new situations.



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- Be able to adopt a sensitive attitude towards social, economic and environmental issues.
  - Be able to analyse and synthesise legal texts, jurisprudence and doctrine.
  - Be able to analyse legal problems and synthesise their approach and resolution.
  - Be able to communicate correctly both orally and in writing.
  - Be able to communicate correctly both orally and in writing.
  - Be able to communicate correctly both orally and in writing in the field of law.
  - Be able to correctly search, locate, analyse and select different sources of legal information.
  - Be able to create and structure regulations.
  - Be able to generate ideas.
  - Be able to lead work teams.
  - Be able to learn autonomously.
  - Be able to make decisions based on legal grounds.
  - Be able to organise and plan study and research.
  - Be able to read and interpret legal texts.
  - Be able to recognise and value diversity and multiculturalism.
  - Be able to use legal sources (legal, jurisprudential and doctrinal).
  - Be able to work in a coordinated team.
  - Capacidad de utilizar las nuevas tecnologías de la información y la comunicación.
  - Capacidad para trabajar en un contexto internacional.
  - Capacidad para trabajar en un equipo de carácter interdisciplinario
  - Capacidad para utilizar los principios y valores constitucionales, el respeto a los derechos humanos, con especial atención a la igualdad entre hombres y mujeres, la sostenibilidad y la cultura de la paz, como herramientas de trabajo en la interpretación del ordenamiento jurídico.
  - Develop critical awareness for the analysis of the legal system and develop the legal dialectic.
  - Develop critical reasoning.
  - Have initiative and an entrepreneurial spirit.
  - Have negotiation and conciliation skills.



Know and understand other cultures and customs.

Que los estudiantes hayan demostrado poseer y comprender conocimientos en un área de estudio que parte de la base de la educación secundaria general, y se suele encontrar a un nivel que, si bien se apoya en libros de texto avanzados, incluye también algunos aspectos que implican conocimientos procedentes de la vanguardia de su campo de estudio.

Recognise the importance of law as a system for regulating social relations.

Show motivation for quality and innovation.

Students must be able to communicate information, ideas, problems and solutions to both expert and lay audiences.

Students must have developed the learning skills needed to undertake further study with a high degree of autonomy.

Students must have the ability to gather and interpret relevant data (usually in their field of study) to make judgements that take relevant social, scientific or ethical issues into consideration.

Understand the basic functions of the different legal professions.

Understand the legal system as unitary and have an interdisciplinary perspective of legal problems.

## DESCRIPTION OF CONTENTS

**The following and more as described in**

<https://www.adeituv.es/download/programas-formativos-facultad-de-derecho/>

### MODEL 1: PUBLIC ADMINISTRATIONS

1.- PROFESSIONAL AREAS OR FIELDS OF ACTION: Public administrations -learning of the subject External Practices -see above-, to be achieved through the activities detailed in additional information.

3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: those responsible for the design and development of public policies; technical staff of the administrations that develop them.

4.- ADDITIONAL INFORMATION:

Possible areas for internships:

Government Delegation

Valencian Parliament

Generalitat Valenciana

Diputación de Valencia

City Councils

Public institutes and organisations

Programme objectives:



To analyse and participate in the design, implementation and evaluation of public policies developed by the different public administrations.

To prepare reports of a political nature.

Activities to be carried out (generic examples):

Design mechanisms to evaluate public policy.

Design strategies for organisational improvement and quality assurance of public services.

Study and analysis of the relationships between different actors in a public policy.

Analysis and implementation of gender equality policies, as well as of equal opportunities and non-discrimination.

Drawing up reports and opinions, simultaneously considering different variables of a political, sociological, legal, economic, demographic and gender nature.

1.- AREAS OR FIELDS OF PROFESSIONAL ACTIVITY: Institutions and private organisations.

2.- COMPETENCES OR LEARNING OUTCOMES: those indicated as competences and learning outcomes of the subject External Placements -see above-, to be achieved through the activities detailed in additional information.

3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: those responsible for the design and development of communication, marketing and analysis strategies; technical staff who develop them.

4.- ADDITIONAL INFORMATION:

Possible areas for internships:

Communication departments

Marketing departments

Analysis departments

Objectives of the programme:

To analyse and participate in the design, evaluation and implementation of strategies to improve the communication policy of institutions and private organisations.

To prepare reports for business projection.

Activities to be carried out (generic examples):

Design, evaluate and implement strategic plans for private institutions and organisations.

Design, evaluate and implement the communication policy of private institutions and organisations.

Prepare reports on the national and international political situation for business projection.

Design and implement strategies for organisational improvement and quality assurance of services.

#### MODEL 2: PRIVATE INSTITUTIONS AND ORGANISATIONS

1.- AREAS OR FIELDS OF PROFESSIONAL ACTIVITY: Institutions and private organisations.

2.- COMPETENCES OR LEARNING OUTCOMES: those indicated as competences and learning outcomes of the subject External Placements -see above-, to be achieved through the activities detailed in additional information.

3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: those responsible for the design and development of communication, marketing and analysis strategies; technical staff who develop them.

4.- ADDITIONAL INFORMATION:

Possible areas for internships:

Communication departments

Marketing departments

Analysis departments

Programme objectives: of institution.

Summarise, systematise and analyse the position of the entity or company in the media.

#### MODEL 3: POLITICAL PARTIES, TRADE UNIONS AND TRADE UNION ORGANISATIONS



1.- AREAS OR AREAS OF PROFESSIONAL ACTION: political parties, trade unions and trade union organisations

2.- COMPETENCES OR LEARNING OUTCOMES: those indicated as competences and learning outcomes of the subject External Placements -see above-, to be achieved through the activities detailed in additional information.

3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: those responsible for communication, organisation, information and campaign in the areas indicated; technical staff who develop them.

4.- ADDITIONAL INFORMATION:

Possible areas for internships:

Secretariat of communication, organisation or studies and programmes (regional, provincial) of trade unions, parties and employers' associations.

Parliamentary or municipal group.

Headquarters archives.

Programme objectives:

To design, evaluate and implement communication policy.

To analyse and participate in the design, evaluation and implementation of strategies for the improvement of internal communication and relations with members.

Prepare reports for the projection of the party, trade union or employers' organisation.

Analyse and participate in the design, organisation and evaluation of political and electoral campaigns.

Activities to be carried out (generic examples):

Summarise, systematise and analyse the position in the media.

Analyse, design, evaluate and implement strategies to improve communication with members.

Preparing reports on the political situation for projection.

Organisation and dissemination of the party's historical heritage.

Designing and implementing strategies for organisational improvement and quality assurance of services.

Analysing and participating in the design, organisation and evaluation of political and electoral campaigns.

#### MODEL 4: NGOS AND SOCIAL MOVEMENTS

1.- AREAS OR FIELDS OF PROFESSIONAL ACTIVITY: NGOs and Social Movements

2.- COMPETENCES OR LEARNING OUTCOMES: those indicated as competences and learning outcomes of the subject External Placements -see above-, to be achieved through the activities detailed in additional information.

3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: those responsible for communication, organisation, participation and activity in the areas indicated; technical staff who carry them out.

4.- ADDITIONAL INFORMATION:

Possible areas for internships:

Cooperation and development NGOs

Associations and civic entities

Activities to be carried out (generic examples):

Summarise, systematise and analyse the position of the NGO and the social movement in the media.

Analysis, design, evaluation and implementation of strategies to improve the communication of the NGO and the social movement with its members, with the media and with other social organisations.

Analysis, design, evaluation and implementation of strategies to improve the internal participation of the NGO and social movement with its members.

Drawing up reports on the political situation for the projection of the NGO and the social movement.

Organisation and dissemination of the NGO's and social movement's historical heritage



Design and implement strategies for organisational improvement and quality assurance of the NGO's and social movement's services.

**MODEL 5: ENTITIES DEDICATED TO PUBLIC OPINION STUDIESCONSULTATIONS**

- 1.- AREAS OR AREAS OF PROFESSIONAL PERFORMANCE: public opinion research companies, political consultancies.
- 2.- COMPETENCES OR LEARNING RESULTS: those indicated as competences and results of learning of the subject External Practices -see above-, to be achieved through the activities detailed in additional information.
- 3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: managers and technical staff of companies of public opinion research, political consultancies.
- 4.- ADDITIONAL INFORMATION:  
Possible areas of implementation of the internship:  
Public opinion research companies  
Political consultancies  
Objectives of the program:  
To carry out reports and analyses based on public opinion studies.  
Conduct analysis of election campaigns.  
Activities to be carried out (examples):  
Conducting and analyzing political public opinion studies.  
Conduct and analysis of election campaigns.  
Realization and analysis of partisan and candidate image campaigns.

**MODEL 6: UNIVERSITIES AND RESEARCH INSTITUTES**

- 1.- AREAS OR FIELDS OF PROFESSIONAL PERFORMANCE: research institutes and groups; departments university students
- 2.- COMPETENCES OR LEARNING RESULTS: those indicated as competences and results of learning of the subject External Practices -see above-, to be achieved through the activities detailed in additional information.
- 3.- TUTOR PROFILE COMPANY, INSTITUTION OR ENTITY: managers and technical staff of institutes and research groups or university departments
- 4.- ADDITIONAL INFORMATION:  
Possible areas of implementation of the internship:  
Research institutes (public and private)  
Research Groups (Generalitat, MEC, etc.)  
University Departments  
Objectives of the program:  
To introduce the student to university research  
To introduce the student to the realization of academic research articles and reports.  
Activities to be carried out (generic examples):  
Interviews.  
Statistical exploitation of data and preparation of materials.  
Compilation, collection and creation of data for teaching and scientific research.

**WORKLOAD**

**PRESENCIAL ACTIVITIES**

Activity	Hours
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Attendance at the internship centre	280,00
Attendance at supplementary activities	12,00
Monitoring and tutoring of internships	6,00
<b>Total hours</b>	<b>298,00</b>

## NON PRESENCIAL ACTIVITIES

<b>Activity</b>	<b>Hours</b>
Independent study and work	39,50
Preparation of supplementary reports	0,00
Preparation of the internship report and evaluation of the internship	0,00
<b>Total hours</b>	<b>39,50</b>

## TEACHING METHODOLOGY

Meetings, attendance at tutorials.

Orientation interview and intermediate follow-up activities: It is carried out through the sessions informative sessions organized by the center as well as the first session with the internal tutor.

Attendance at the internship center and contact and meetings with the tutor of the Collaborating Center.

Attendance at seminars throughout the academic year: two 6-hour seminars.

Preparation of activities and seminars. Preparation of the final report of practices.

## EVALUATION

### Documentation

Once the internship is completed, and within a maximum of 10 days, the student will submit a report of the activities completed to the academic tutor, following the tutor's instructions and those in the Student Guide for External Internships.

The tutor from the company or institution will receive the 'Final Evaluation Report' electronically at the end of the internship, which will be completed and sent electronically to the academic tutor.

### Grading

To assess the internship competencies, the following criteria will be taken into account, weighted through continuous assessment by the academic tutor:

- 30% Report from the internship tutor from the company or institution.
- 10% Attendance at tutorials - presentation of periodic reports - and at job orientation courses and seminars - notably the Employment Forum and Professional Career Days of the Faculty.
- 60% Evaluation of the Final Internship Report, which must address the description of the sector of activity, the company/entity, the activities carried out, the applications of the



knowledge derived from studies to the practice performed, the competencies and skills developed during the internship, personal assessment of the internship, and include bibliography.

Following these criteria, the academic tutor evaluates the student's internship and gives a grade on the corresponding transcript, as is done with the rest of the degree subjects.

However, if the tutor deems the internship worthy of a first-class honors, he or she will assign an outstanding grade and propose that the Internship Committee award it.

## REFERENCES

[Guía del Estudiantado de Prácticas Externas.](#)