

**COURSE DATA****DATA SUBJECT**

**Code:** 41087  
**Name:** External Internship  
**Cycle:** Master's Degree  
**ECTS Credits:** 10  
**Academic year:** 2025-26

**STUDY (S)**

Degree	Center	Acad. year	Period
2025 - Master's Degree in Human Rights, Democracy and International Justice	Facultat de Dret	1	Indefinite (Individuals)

**SUBJECT-MATTER**

Degree	Subject-matter	Character
2025 - Master's Degree in Human Rights, Democracy and International Justice	External internships	ELECTIVES

**COORDINATION**

JUAN SANCHEZ JOSE R

**SUMMARY**

Como banco de pruebas de las competencias adquiridas y de los conocimientos alcanzados a lo largo del primer cuatrimestre, las prácticas van a permitir a los estudiantes contrastar sus conocimientos con las exigencias de un entorno real donde han de aplicarse, debiendo desarrollar las habilidades y destrezas oportunas para encauzar y ordenar en relación a la protección y defensa de los derechos humanos la actividad del organismo o institución en el que se integren.

El objeto específico de las prácticas dependerá del organismo o institución donde sea asignado el estudiante. En todo caso, exigirá su inserción en la dinámica de trabajo del puesto de destino; asunción del clima de la institución o organización y del rol asignado; discusión con el tutor externo de las actividades encomendadas y de la forma de desarrollarlas; consulta con el tutor de la Universidad sobre preparación y estudio de los problemas que se planteen; asunción de responsabilidad por los propios actos y adquisición de valores de conducta profesional.

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**PREVIOUS KNOWLEDGE****RELATIONSHIP TO OTHER SUBJECTS OF THE SAME DEGREE**



There are no specified enrollment restrictions with other subjects of the curriculum.

## OTHER REQUIREMENTS

No se requieren

## COMPETENCES / LEARNING OUTCOMES

### 2025 - Master's Degree in Human Rights, Democracy and International Justice

Adquirir aptitudes profesionales idóneas

Conocer y saber analizar las características y funciones de las instituciones y actores políticos.

Desarrollar habilidades de cooperación con otros profesionales.

Saber aplicar los conocimientos teóricos adquiridos a lo largo de los estudios de grado.

Saber aplicar y desarrollar esa intervención

Saber detectar necesidades y situaciones que requieran la intervención del profesional.

Saber identificar los recursos útiles que permitan llevar a cabo esa intervención.

Tomar conciencia del componente ético y los principios deontológicos del ejercicio de la profesión.

## DESCRIPTION OF CONTENTS

### 1. MODEL I - Internships in law firms

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1.- Areas or fields of professional practice: professional office of law professionals in matters related to human rights.



2.- Competences or learning outcomes: those indicated as competences and learning outcomes of the subject External Practices -see above-, to be achieved through the activities detailed in additional information.

3.- Tutor profile company, institution or entity: lawyer.

4.- Additional information: activities to be carried out by the student:

INTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENTS IN THE PROFESSIONAL OFFICE:

A) Description of possible work to be carried out according to subjects: Study of judicial and extrajudicial files in progress. Preparation of all types of writings and legal documents. Visits to different official and consular organizations. Meetings with clients.

B) Description of possible work to be performed regarding the preparation of matters and documentation on them. Communications with clients. Formal complaints (written and telephone). Research of jurisprudence. Legal grounds for the case. Preparation of trials.

EXTERNAL ACTIVITIES TO BE CARRIED OUT BY STUDENTS:

A) Possible participation in judicial matters and attendance to procedural acts. Attendance to legal proceedings with the lawyer in charge of the case.

B) Possible collaboration of the student in the preparation and drafting of private documents or legal business. In collaboration with the lawyer tutor, preparation and drafting of private and public documents.

C) Possible visits or meetings outside the professional office. Attendance to visits and other proceedings to be carried out before the Courts and Courts and Penitentiary and Foreigners' Centers. Assistance, formalities and procedures at police stations, etc.

## **2. MODEL II - Internships in Public Institutions**

1.- Areas or fields of professional activity: University of Valencia, Generalitat Valenciana, City Councils, Ministries, Embassies, Consulates, Courts, etc.

2.- Competences or learning outcomes: those indicated as competences and learning outcomes of the subject External Internships -see above-, to be achieved through the activities detailed in additional information.

3.- Tutor profile company, institution or entity: authorities, civil servants or public employees with a university degree.

4.- Additional information: activities to be carried out by the students:

INTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENT BODY IN THE PUBLIC OFFICES.

- Prospective and analysis of documentation.
- Documentation management and administrative tasks.
- Public attention
- Preparation of reports

EXTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENTS:

- Possible visits or meetings outside the official premises.



### 3. MODEL III - Third sector internships

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1.- Areas or fields of professional activity: third sector entities.

2.- Competences or learning outcomes: those indicated as competences and learning outcomes of the subject External Internships -see above-, to be achieved through the activities detailed in additional information.

3.- Company, institution or entity tutor profile: managers and employees of third sector entities, as well as professionals collaborating with them, in all cases with a university degree.

4.- Additional information: activities to be carried out by the students:

INTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENTS IN THE ENTITIES' PREMISES:

- Prospective and analysis of documentation.
- Management and administrative tasks.
- Public attention
- Preparation of reports

EXTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENTS:

- Possible collaboration of the student in the functions of organization and work within an NGO. Participation in workshops, programs, conferences, etc.
- Possible visits or meetings outside the premises in coordination with other areas such as social services, prison, etc.

1.- Areas or fields of professional activity: professional associations, companies or consultancies specializing in human rights, political studies or any other field specific to the master's degree program.

2.- Competences or learning outcomes: those indicated as competences and learning outcomes of the subject External Internships -see above-, to be achieved through the activities detailed in additional information.

3.- Company, institution or entity tutor profile: managers and employees of the organizations indicated, as well as professionals collaborating with them, in all cases with a university degree.

4.- Additional information: activities to be developed by the students:

INTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENTS IN THE ORGANIZATIONS' DEPARTMENTS:

- Foresight and documentation analysis.
- Documentation management and administrative tasks.
- Preparation of reports or legal documents.
- Study of legal files in progress.



#### 4. MODEL IV - Other areas of internships.

1.- Areas or fields of professional activity: professional associations, companies or consultancies specializing in human rights, political studies or any other field specific to the master's degree program.

2.- Competences or learning outcomes: those indicated as competences and learning outcomes of the subject External Internships -see above-, to be achieved through the activities detailed in additional information.

3.- Company, institution or entity tutor profile: managers and employees of the organizations indicated, as well as professionals collaborating with them, in all cases with a university degree.

4.- Additional information: activities to be developed by the students:

INTERNAL ACTIVITIES TO BE CARRIED OUT BY THE STUDENTS IN THE ORGANIZATIONS' DEPARTMENTS:-

- Preparation and preparation of legal documents.
- Research in the organization's own fields of action.

EXTERNAL ACTIVITIES TO BE CARRIED OUT BY STUDENTS:

- Possible collaboration of the student in interviews and follow-ups to be carried out by the organization.
- Possible visits or meetings outside the premises in coordination with other areas.
- Possible visits or meetings outside the premises for the collection of information or documentation.

### WORKLOAD

#### PRESENCIAL ACTIVITIES

Activity	Hours
Attendance at the internship centre	0,00
Attendance at supplementary activities	0,00
Monitoring and tutoring of internships	0,00
<b>Total hours</b>	<b>0,00</b>

#### NON PRESENCIAL ACTIVITIES

Activity	Hours
Independent study and work	0,00
Preparation of supplementary reports	0,00
Preparation of the internship report and evaluation of the internship	0,00
<b>Total hours</b>	<b>0,00</b>

### TEACHING METHODOLOGY

Todos los estudiantes tendrán un tutor académico, que será el coordinador o cordinadora de materia prácticas externas. El alumno le informará regularmente de las actividades realizadas durante las prácticas y a su conclusión le entregará una *Memoria de Prácticas* en la que describirá dichas actividades y las cuestiones jurídicas más relevantes que ha debido resolver.



El tutor externo o responsable del, organismo o institución donde el alumno las haya realizado deberá elaborar un informe sobre la actividad del alumno, así como una evaluación global de la misma. Esta evaluación, que no será numérica, se trasladará al profesor tutor, quien, junto con el seguimiento que haya realizado y la Memoria recibida, evaluará y dará la calificación final de la materia, entre 0 y 10 puntos.

*A) Contenido de la Memoria de Prácticas.*

1. Contexto de las prácticas e identificación del destino: Entidad, actividades a que se dedica, Departamento o Sección a que se incorpora el estudiante, etc.,
2. Enumeración de tareas y actividades específicas desarrolladas por el estudiante y breve descripción.
3. Exposición de los problemas más relevantes que ha abordado y de sus líneas de solución.
4. Valoración personal de la experiencia para su formación y correspondencia con los contenidos del Máster.
5. Anexo documental, en su caso, de elaboración propia (escritos y documentos creados por el estudiante).

*B) Formato:* Extensión máxima de 20 páginas, más el Anexo, en su caso.

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## EVALUATION

***Procedimiento de evaluación:***

El estudiante entregará la Memoria, junto con su propia evaluación y la del tutor externo, así como la certificación de fin de prácticas, a su tutor de la Universidad, en el plazo de quince días tras la finalización de las prácticas.

El tutor de la Universidad comunicará al Director del Máster el nombre del estudiante y su calificación en los quince días siguientes.

En los quince días siguientes.



## REFERENCES

- La recomendada para cada una de las materias cursadas a lo largo del Máster, además de las bases de datos de legislación, jurisprudencia y obras de general difusión