

## INFORMATION FOR INCOMING EXCHANGE STUDENTS

If you have a disability, learning difficulty or health condition that affects your studies, **UVdisability** offers support to help you make the most of your studies.

In order to receive support from UVdisability, it is necessary to **book an initial appointment** with a Disability Adviser as soon as you can at **(0034)963983426** or at [updestudiantes@uv.es](mailto:updestudiantes@uv.es). You will need to provide:

- Identity card or passport.
- Enrolment summary.
- Support plan from your home university.
- Suitable evidence of your disability, specific learning difficulties or health condition (e.g. medical/psychological reports).

### What can we offer?

- Individualized guidance and information.
- Assistance with identifying support needs and reasonable adjustments.
- Liaison with teachers to advise and implement reasonable adjustments.
- Access to a computer lab with specialized computer programs.

### What sort of adjustments can be implemented?

We can offer a range of support based on your individual needs, for example:

- Extended exam time.
- Use of a laptop in written exams.
- Exam text with large font size.
- Adaptation of teaching materials or classroom furniture.
- Class notes (if a fellow student is ready to share her/his notes).

## HOW TO APPLY FOR SUPPORT?

- 1** Book an **appointment** with a Disability Adviser.
- 2** Do you want us to **inform your teachers** about your needs? Send an email to [updestudiantes@uv.es](mailto:updestudiantes@uv.es) indicating the subject details on or before the deadline.  
→ Specify: *subject, teacher's name & teacher's email address.*  
  
Do you need **technical support** (e.g. a laptop) **during your exams**?  
**3** Send an email to [upd@uv.es](mailto:upd@uv.es) as soon as you know the data of your exams.  
→ Specify: *exam day, time and room, subject and teacher.*

#### Deadline:

**November 30th** (for **first term** subjects)

**April 30th** (for **second term** subjects).

Repeat **step 2 & 3** every semester (and **step 1** if your needs change).

**IMPORTANT: All applications must be made using your UV email address  
(not your personal email)**

If you prefer, you can use paper application forms.

**UVDISABILITY OFFICE OPENING HOURS (BY PRIOR APPOINTMENT):**

**From October to May:**

- Mondays through Thursdays from 9:00 to 2:30 pm and 4:00 to 6:30 pm
- Fridays from 9:00 to 2:30 pm

**June, July and September:**

- Mondays through Fridays from 9:00 to 2:30 pm

**August:** Closed

Address: 21 Blasco Ibañez Avenue. Valencia 46010

Web: [www.uv.es/uvdisability](http://www.uv.es/uvdisability)

Email: [uvdiscapacitat@uv.es](mailto:uvdiscapacitat@uv.es)

Telephone: 0034 963983426