

AUGUST_2023

ACCESS TO BUILDINGS / RECEPTIONS Building Header (tel. 9635 43470) / Building 4 (tel. 9635 44810)
Monday-Friday (08:00-21:00)

- UV internal mail: Tuesday and Thursday
- Parcel reception: please minimize orders, exclusively related to work and not private, and inform the contact person to receive the delivery. As a last option, it will be collected at reception (consergeria.usiu.paterna@uv.es)
- Employee Access external for works, serv./subm. with installation and/or access to roofs
You must contact the SPMA (prevencio@uv.es) and plan it before the beginning of August. If during the month there is a need for a technical visit (due to a breakdown...) with access not foreseen and authorized by the SPMA, an email will be sent - aside from the SPMA - to consergeria.usiu.paterna@uv.es and the VALNU maintenance management company (8:30 a.m. to 2:30 p.m.).

ACCESS_PARKINGS

- Mon- Fri. (07.00h- 10:00 p.m.): park 13_est and 12_west
- Saturdays (07.00h.15.00h): park 13_est

CLEANING/ MAINTENANCE SERVICE

Mon-Fri (8:00 a.m. - 3:00 p.m.)

The contact numbers of the companies during working hours, or outside of them only for emergencies, are on the USI_Paterna website:

<https://www.uv.es/uvweb/unitat-suport-instituts-paterna/ca/unitat-suport-instituts-paterna-1285867961821.html>

AIR CONDITIONING(except laboratory. air-conditioned_24h) Mon-Fri (8:00 a.m. - 3:00 p.m.)

General rule energy saving: All elements capable of consuming unnecessary energy must be turned off when not needed: computers, printers, electrical strips, lights, air conditioning equipment, etc.

In the event that in any Functional Unit or Research Institute extra air conditioning hours are needed, you will have to send an email to consergeria.usiu.paterna@uv.es, with a copy to the Institute management, specifying space, floor and building and justifying the request (before Friday 21_July).

CAFETERIA SERVICE

Open 8.00am-3.00pm(except August 14 to 18)

FIXED CASH: advances or payments

Until Friday 04 August.

UV GENERAL REGISTRY (Rectorate Building)

<https://www.uv.es/uvweb/registre-general/ca/presentacio/introduccio-1286042977714.html>

RESOLUTION of June 21, 2023, of the Rectorate of the University of Valencia, by which he is declared ineligible for the month of August 2023, for the purposes indicated in this resolution:

https://www.uv.es/registre/AGOSTO/AGOSTO%202023/Inh%c3%a0bil%20agost%20DOGV_2023.pdf