

AUGUST_2021

ACCES to BUILDINGS **Head Building** (tfn 9635 43470) / **Edif.4** (tfn. 9635 44810)
Monday- Friday (08,00h-21,00h)

- UV Internal mail: Tuesday and Thursday
- Package reception: According to established mechanism amb consergeria
- Accesses empr. external by works, serv, supplies with installation and/or access to roofs:

The SPMA (prevencio@uv.es) must be contacted and planned before the beginning of August. If during the same is necessary any technical visit (f.e. breakdown) with access not foreseen and authorized by the SPMA, mail will be sent, in addition to the SPMA, to "consergeria.usiu.paterna@uv.es" and maintenance management VALNU

ACCES TO CAR PARK

- Monday- Friday (07,00h- 22,00h): park 13_est and 12_oest
- Saturdays (07,00h.15,00h): park 13_est

CLEANING/ MAINTENANCE/ AIR CONDITIONING (except laborat _24h) **Mond-Frid (8,00h- 15,00h)**
Energy saving: *All elements likely to consume unnecessary energy must be turned off: computers, printers, power strips, lights, air conditioning equipment, etc*

RESTAURANT AND COFFEE SERVICE Opening (except 09 to 20 of agost)

ENABLING CASH: advances or payments Until friday August 06

OFFICIAL DOCUMENTS REGISTRATION (Rectorado UV Building):
<https://www.uv.es/uvweb/registre-general/ca/novetats-departament/horari-agost-2021-1285923283403/Novetat.html?id=1286205982061>

COVID_19: PROTOCOLO de actuación i comunicació

According to the current "coronavirus UV_sept_2020 Procedure", available in the Human Resources Service (uv.es), the indicated cases must be communicated to covid@uv.es. In the case of the Paterna Campus, the Responsible Institute or Functional Unit and "gdhusipat@uv.es" must be copied. **In addition, during the month of August**, also will be communicated to: consergeria.usiu.paterna@uv.es
UV Management Recommendation: That the Responsible Institute or Functional Unit authorizes the passage to non-face-to-face work modality for 10 days, if the interested requests it because it is close contact (**whether or not vaccinated**).

REMINDER: *Telefon number of the companies of services of the Campus are in the corresponding sections of this web.*