

REGISTRATION OF CITIZENS OF THE UNION

If you are going to stay in Spain for 3 months or more, it is mandatory for you to apply for your registration in the Central Register of Foreign Nationals. Prior **online appointment** at the Police Station (choosing "Valencia" and "CNP- Asignación NIE") at:

<https://sede.administracionespublicas.gob.es/icplus/index.html>

1) Required documents:

- A) **Application form** (model EX-15), filled in and signed by you. This form can be obtained at: [http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/Mod\\_solicitudes2/index.html](http://extranjeros.empleo.gob.es/es/ModelosSolicitudes/Mod_solicitudes2/index.html)
- B) **Valid passport or national identity card.** If the document is expired, a copy of it should be submitted together with the renewal application.
- C) **Confirmation of Arrival and Registration** issued by the Universitat de València.
- D) **Fee paid:** Fill in and print the online form Tasa Modelo 790 (Option: "Asignación de Número de Identidad de Extranjero (NIE) a instancia del interesado") at [https://sede.policia.gob.es:38089/Tasa790\\_012](https://sede.policia.gob.es:38089/Tasa790_012). You will be able to pay in cash the 9,54 € fee at any bank.

2) **Where to submit the documents:** Comisaría de Bailén, C/ Bailén, 9, 46007 Valencia.

3) **Deadline to present the documents:** Three months upon arrival in Spain.

4) **Issuing of the registration certificate:** Once the required documents have been delivered, a registration certificate will be issued for you, which will include your name, nationality, address, foreign identification number and the date of registration.

5) You should register if you are a **EU citizen** (or if you are a **citizen of a country belonging to the European Economic Area** or if you are a **Swiss citizen**). List of all the countries involved:

Germany	Austria	Belgium	Bulgaria
Cyprus	Denmark	Slovakia	Slovenia
Spain	Estonia	Finland	France
Greece	Hungary	Ireland	Iceland
Italy	Latvia	Liechtenstein	Lithuania
Luxembourg	Malta	Norway	Netherlands
Poland	Portugal	United Kingdom	Czech Republic
Romania	Sweden	Croatia	Switzerland